

Qualification Unit

This unit forms part of a regulated qualification and is only available for delivery in Wales.

Unit Title: Understanding the Role and Impact of Procurement and Supply

Open Awards Unit Reference Number: CBL506

Level: 4

Credit Value: 4

Minimum Guided Learning Hours: 15

Learning Outcome (The Learner will):	Assessment Criterion (The Learner can):
1. Understand the purpose of procurement and supply within own organisation	1.1 Explain how procurement and supply fits into own organisation's structure and how it helps to fulfil its purpose
	1.2 Explain the differing roles within own organisation's procurement and supply
2. Understand the positive impact that procurement and supply can have on own organisation	2.1 Evaluate the impact of own organisation's procurement process
3. Support compliance within procurement and supply within own organisation	3.1 Summarise the industry regulatory bodies which oversee own organisation's procurement and supply activity
	3.2 Comment on the compliance processes within own organisation that support the requirements of these regulatory bodies
	3.3 Evaluate how deviation from procurement processes and non-compliant procurement and supply might impact stakeholders internally and externally
4. Assess how own organisation applies CSR	4.1 Identify areas of continuous improvement of CSR for own organisation
	4.2 Present development opportunities to own organisation

Indicative Content

LO1	<p>1.1 The Learner is required to demonstrate a clear understanding of how procurement fits into their own organisation and its operation. The Learner must be able to identify what the purpose of procurement is in terms of meeting organisational needs whilst adhering to all relevant internal and external rules and expectations. This may be demonstrated through Learner Statement, supported by appropriate evidence such as the Procurement Strategy itself, Mission Statements, Policies, Procedures, Organisational Charts, and workplace examples of successful procurement projects, suitably notated/explained. Where no Strategy exists, the Learner may use the organisation's Operational Objectives and show how organisation's priorities are supported.</p> <p>1.2 The Learner may demonstrate this through a Learner Statement or using workplace evidence such as an Infrastructure/Organisational Chart, minutes of staff/team/project group meetings. The Learner is required to explain responsibilities, reporting lines any special duties, limits of role, etc.</p>
LO2	<p>2.1 The Learner must be able to show how a procurement exercise has the potential to create changes and impacts, both internally and externally. Learners must give separate examples of social, economic, environmental, and cultural impacts.</p> <p>Examples of <i>internal</i> impacts may include changes to risk, staff levels, work roles and workloads, managing costs, opportunities to innovate, use of technology, finances, structures, processes, value for money etc.</p> <p>Examples of <i>external</i> impacts may include transport and traffic activity on site, emissions, waste (recycling, reuse) and the impact in choice of one supplier over another.</p>
LO3	<p>3.1 The Learner is required to identify at least one regulatory body or piece of legislation which oversees and regulates procurement, clearly explaining their role and remit. These may be International or National.</p> <p>3.2 The Learner must be able to identify at least three policies, procedures, processes and systems which have been devised for the purpose of compliance with legislation or regulations.</p> <p>3.3 The Learner must demonstrate an awareness of potential consequences for internal and external stakeholders in the instance of deviations from or non-compliance with agreed or legal processes, including inferred and knock-on/"domino" effects. This may be covered by written Learner statement or verbal answer as part of a Professional Discussion. (NB Any evidence resulting from verbal questioning, professional discussion, etc. must be made available for IQA/EQA activity).</p>
LO4	<p>4.1 The Learner may either select existing CSR measures from within the procurement and supply function which they feel could be improved or identify any potential gaps where they feel measures need to be introduced. Learners must provide a clear and detailed explanation for their choice, supported with suitable research and/or data.</p> <p>4.2 The Learner is required to provide evidence from workplace and own research to explain the need for change, together with a supported suggestion, proposed methods of monitoring performance and indications of what</p>

successful implementation would mean for the organisation and its outward reputation. This may take the form of a planned or delivered Presentation.
