

1 Unit Details

Unit Title:	Working with Display Screen Equipment (DSE)
Unit Reference Number:	M/650/3938
Level:	1
Credit Value:	1
Minimum GLH:	10

2 Learning Outcomes and Criteria

Learning Outcome (The Learner will):	Assessment Criterion (The Learner can):
1. Know the health and safety risks from display screen equipment including keyboards	1.1 State the risks to health and safety from the use of display screen equipment including keyboards
	1.2 Outline workplace controls in place to mitigate risks from display screen equipment including keyboards
	1.3 Identify own responsibilities for health and safety when working with display screen equipment
2. Know how furniture and equipment should be arranged to minimise the risks from display screen equipment	2.1 Identify the correct height for: <ul style="list-style-type: none"> • Chairs • Desks/tables • Display screen equipment • keyboards to minimise physical risks from the use of display screen equipment
	2.2 State how adjustments can be made to meet the requirements for: <ul style="list-style-type: none"> • Seat height • Chair arms • Desk/table height • Display screen height • Keyboard height • Screen and keyboard angle and distance

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| 3. Know how to arrange the workplace/station to accommodate safe display screen working | 3.1 State how the workstation should be organised to avoid: <ul style="list-style-type: none">• Awkward movements• Repeated stretching and minimise risks from repetitive strain injury (RSI) |
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Please see Assessment Guidance on the next pages.

Assessment Guidance

Learning Outcome	Assessment Criterion	Online Assessment Guidance. <i>(Learners can also be assessed via a portfolio method as outlined below)*</i>
1) Know the health and safety risks from display screen equipment using keyboards	1.1 State the health and safety risks from the use of display screen equipment including keyboards	This could be stated through an online multiple-choice test, using short scenario-based questioning.
	1.2 Outline workplace controls in place to mitigate risks from display screen equipment including keyboards	This could be outlined through an online multiple-choice test, using true or false, or short scenario-based questioning.
	1.3 Identify own responsibility for health and safety when working with display screen equipment	This could be identified through an online multiple-choice test, using true or false, or short scenario-based questioning.
2) Know how furniture and equipment should be arranged to minimise risks from display screen equipment	2.1 Identify the correct height for: <ul style="list-style-type: none"> • Chairs • Desks/Tables • Display Screen Equipment • Keyboards To minimise physical risks from the use of display screen equipment.	This could be identified through an online multiple-choice test, using true or false, or short scenario-based questioning. Providers should ensure that the questions cover all the equipment listed in AC 2.1.
	2.2 State how adjustments can be made to meet the requirements for: <ul style="list-style-type: none"> • Seat height • Chair TMS • Desk/table height • Display screen height • Keyboard height • Screen and keyboard angle and distance And minimise risks from repetitive strain injury (RSI).	This could be identified through an online multiple-choice test, using true or false, or short scenario-based questioning. Providers should ensure that the questions cover all the equipment listed in AC 2.2.
3) Know how to arrange the workplace/station to accommodate safe display screen working.	State how the workstation should be organised to avoid: <ul style="list-style-type: none"> • Awkward Movements • Repeated stretching And minimise risk from repetitive strain injury (RSI).	Could be stated through an online multiple-choice test, true or false, or short scenario-based questioning Providers should ensure that the questions cover all risks listed in AC 2.2.

***Alternatively, these learning outcomes and assessment criteria can be evidenced through a portfolio of evidence (this may include but is not limited to - notes from group discussion; worksheets; record of Q&A; tutor observations).**