

Qualification Unit

This unit forms part of a regulated qualification.

Unit Title: Roles, Responsibilities and Professional Development in Aseptic Pharmaceuticals

Unit Reference Number: R/617/0960

Level: Three (3)

Credit Value: Four (4)

Minimum Guided Learning Hours: 20

Learning Outcome (The Learner will):	Assessment Criterion (The Learner can):
1. Understand the different roles related to Aseptic Services	1.1 Explain the structure of the Service
	1.2 Explain own role within the Service
	1.3 Summarise other roles and accountabilities within the Service
	1.4 Analyse how team work contributes to the operation of the Aseptic Service
2. Understand the environment in which the Aseptic Service operates	2.1 Describe the role of Aseptic Services in the pharmaceutical industry
	2.2 Explain the role of Aseptic Services in the wider health system
	2.3 Explain how Aseptic Services contribute to own organisation
3. Understand the skills, knowledge and behaviours required for own role	3.1 Explain the occupational skills and knowledge required for own role
	3.2 Analyse the professional behaviours required for own role
	3.3 Summarise customer service requirements within Aseptic Pharmaceuticals
4. Understand continuous improvement related to own role	4.1 Understand continuous improvement related to own role
	4.2 Explain how performance is monitored
	4.3 Assess how the use of performance monitoring contributes to continuous improvement

5. Understand professional responsibilities of own role	5.1 Describe the purpose of professional organisations relevant to own role
	5.2 Explain the professional responsibilities of own role
	5.3 Summarise the benefits of Continuing Professional Development (CPD) to own role

Indicative Content	
LO2	<p>In AC2.1 the wider health system may include:</p> <ul style="list-style-type: none"> • NHS and NHS Constitution • Independent providers • customers • competitors <p>In AC2.2 organisations could include:</p> <ul style="list-style-type: none"> • NHS • Commercial <p>AC2.3 may include what other types of units are available</p>
LO3	<p>In AC3.1 occupational skills could include:</p> <ul style="list-style-type: none"> • training others <p>In AC3.2 professional behaviours will include:</p> <ul style="list-style-type: none"> • communicate effectively using a full range of skills • work and interact effectively within a team • work independently and take responsibility for initiating and completing tasks • understand the impact of work on others, especially where related to diversity and equality • accepts responsibility for managing own time and workload within a given plan to complete work to schedule • ability to handle change and respond to change management processes
LO4	<p>AC4.2 monitoring should include:</p> <ul style="list-style-type: none"> • supervision • competence assessment • re-validation <p>AC4.3 may include the use of</p> <ul style="list-style-type: none"> • Key Performance Indicators (KPIs) • Personal reflection • Performance Reviews
LO5	<p>AC5.1 professional organisations should include:</p> <ul style="list-style-type: none"> • General Pharmaceutical Council • Science Council

Uned Cymhwyster

Mae'r uned hon yn rhan o gymhwyster rheoleiddiedig.

Teitl yr Uned: Rolau, Cyfrifoldebau a Datblygiad Proffesiynol mewn Cynhyrchion Fferyllol Aseptig

Lefel: Three (3)

Gwerth Credyd: Pedwar (4)

GLH Lleiafswm: 20

Deilliant Dysgu (Bydd y Dysgwr yn):	Maen Prawf Asesu (Gall y Dysgwr):
1. Deall y gwahanol rolau sy'n gysylltiedig â gwasanaethau aseptig	1.1 Egluro strwythur y gwasanaeth
	1.2 Egluro eich rôl eich hun o fewn y gwasanaeth Crynhoi rolau eraill ac atebolrwydd o fewn y gwasanaeth
	1.3 Dadansoddi sut mae gwaith tîm yn cyfrannu at weithrediad y gwasanaeth aseptig
2. Deall yr amgylchedd y mae'r gwasanaeth aseptig yn gweithredu ynddo	2.1 Disgrifio rôl gwasanaethau aseptig yn y diwydiant fferyllol
	2.2 Egluro rôl gwasanaethau aseptig yn y system iechyd ehangach
	2.3 Egluro sut mae gwasanaethau aseptig yn cyfrannu at eich sefydliad
3. Deall y sgiliau, y wybodaeth a'r ymddygiadau sydd eu hangen ar gyfer eich rôl eich hun	3.1 Egluro'r sgiliau a'r wybodaeth alwedigaethol sydd eu hangen ar gyfer eich rôl eich hun
	3.2 Dadansoddi'r ymddygiadau proffesiynol sydd eu hangen ar gyfer eich rôl eich hun
	3.3 Crynhoi gofynion gwasanaeth cwsmeriaid o fewn cynhyrchion fferyllol aseptig
4. Deall gwelliant parhaus sy'n gysylltiedig â'ch rôl eich hun	4.1 Deall gwelliant parhaus sy'n gysylltiedig â'ch rôl eich hun
	4.2 Egluro sut mae perfformiad yn cael ei fonitro

	4.3	Asesu sut mae defnyddio monitro perfformiad yn cyfrannu at welliant parhaus
5. Deall cyfrifoldebau proffesiynol eich rôl eich hun	5.1	Disgrifio pwrpas sefydliadau proffesiynol sy'n berthnasol i'ch rôl eich hun
	5.2	Egluro cyfrifoldebau proffesiynol eich rôl eich hun
	5.3	Crynhoi manteision Datblygiad Proffesiynol Parhaus (DPP) i'ch rôl eich hun

Cynnwys Mynegol	
LO2	<p>Yn AC2.1 gall y system iechyd ehangach gynnwys:</p> <ul style="list-style-type: none"> • GIG a Chyfansoddiad y GIG • Darparwyr annibynnol • Cwsmeriaid • Cystadleuwyr <p>Yn AC2.2 gall sefydliadau gynnwys:</p> <ul style="list-style-type: none"> • GIG • Masnachol <p>Gall AC2.3 gynnwys pa fathau eraill o unedau sydd ar gael</p>
LO3	<p>Yn AC3.1 gall sgiliau galwedigaethol gynnwys:</p> <ul style="list-style-type: none"> • Hyfforddi eraill <p>Yn AC3.2 bydd ymddygiadau proffesiynol yn cynnwys:</p> <ul style="list-style-type: none"> • Cyfathrebu'n effeithiol gan ddefnyddio ystod lawn o sgiliau • Gweithio a rhyngweithio'n effeithiol o fewn tîm • Gweithio'n annibynnol a chymryd cyfrifoldeb am ddechrau a chwblhau tasgau • Deall effaith y gwaith ar eraill, yn enwedig lle mae'n gysylltiedig ag amrywiaeth a chydraddoldeb • Derbynn cyfrifoldeb am reoli eich amser a'ch llwyth gwaith eich hun o fewn cynllun penodol i gwblhau gwaith yn unol â'r amserlen • Y gallu i ymdopi â newid ac ymateb i brosesau rheoli newid
LO4	<p>Dylai monitro AC4.2 gynnwys:</p> <ul style="list-style-type: none"> • Goruchwyllo • Asesu cymhwysedd • Ail-ddilysu <p>Gall AC4.3 gynnwys defnydd o:</p> <ul style="list-style-type: none"> • Ddangosyddion Perfformiad Allweddol (KPIs) • Myfyrio personol • Adolygiadau Perfformiad
LO5	Dylai sefydliadau proffesiynol AC5.1 gynnwys:

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| | <ul style="list-style-type: none">• Y Cyngor Fferyllol Cyffredinol• Cyngor Gwyddoniaeth |
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