

Qualification Unit

This unit forms part of a regulated qualification.

Unit Title: Developing Skills for the Workplace: Looking and Acting the Part

Unit Reference Number: H/616/1616

Level: Entry Level One (1)

Credit Value: Two (2)

Minimum Guided Learning Hours: 20

Learning Outcome (The Learner will):	Assessment Criterion (The Learner can):
1. Be able to take some responsibility for themselves in a way that is consistent with workplace expectations	1.1 Present themselves in a manner appropriate to the workplace
	1.2 Demonstrate appropriate time keeping and attendance