

Open Awards Qualification Unit



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1 Unit Details

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| Unit Title: | Introduction to Working in a Hair and Beauty Salon |
| Unit Reference Number: | F/615/9842 |
| Level: | Level 2 |
| Credit Value: | 3 |
| Minimum GLH: | 24 |

2 Learning Outcomes and Criteria

| Learning Outcome (The Learner will): | Assessment Criterion (The Learner can): |
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| 1. Know duties, procedures and requirements relevant to working in a salon | 1.1 Describe how own duties contribute to the wider work of the organisation |
| | 1.2 Assess the importance of workplace requirements about: <ul style="list-style-type: none"> a) Personal Presentation b) Timekeeping and attendance c) Conduct towards others |
| | 1.3 Create and agree individual expectations for work a salon |
| | 1.4 Create and agree consequences for not adhering to agreed expectations when working in a salon |
| | 1.5 Describe main procedures related to own work role |
| 2. Know about salon equipment | 1.5 State why these procedures are important |
| | 2.1 Describe what common items of equipment are used for |
| | 2.2 Describe then importance of hygiene in relation to tools and equipment used in a salon |
| | 2.3 Describe how equipment should be stored |

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| | 2.4 Explain why it is important that equipment is stored correctly |
| 3. Know health and safety procedures for working in a salon | 3.1 Describe fire procedures |
| | 3.2 Describe accident procedures |
| | 3.3 Assess risks in the workplace |
| | 3.4 Follow health and safety procedures to minimise risk |
| | 3.5 Describe how supervisors and colleagues should be approached about different matters |
| 4. Be able to communicate with others when working in a salon | 4.1 Describe the importance of clear communication |
| | 4.2 Demonstrate clear communication and professional behaviour |
| | 4.4 Describe how to Maintain good working relationships |
| | 4.5 Describe possible complaints |
| | 4.6 Identify ways to handle complaints |
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