

Open Awards Qualification Unit



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1 Unit Details

Unit Title:	Creating and Publishing Websites
Unique Reference Number:	H/615/9722
Level:	Level 2
Credit Value:	4
Minimum GLH:	32

2 Learning Outcomes and Criteria

Learning Outcome (The Learner will):	Assessment Criterion (The Learner can):
1. Be able to use structures and styles when creating websites	1.1 Describe the website content and layout that will be needed for each web page
	1.2 Plan and create web page templates to support chosen layout
	1.3 Use website features and structures to help the user navigate around web pages within the site
	1.4 Use styles to keep the appearance of web pages consistent and/or make them easy to understand
	1.5 Describe how copyright and other constraints may affect the website
	1.6 Describe what access issues may need to be taken into account
	1.7 Describe what file types to use for saving content
	1.8 Manage web files effectively by: a) Storing them b) Retrieving them
2. Be able to use website software tools to prepare content for websites	2.1 Prepare content for web pages
	2.2 Combine information needed for web pages

	2.3 Use appropriate editing and formatting techniques to aid both clarity and navigation of the website
	2.4 Use appropriate development techniques to link information across pages
	2.5 Change the file formats appropriately for content
	2.6 Check web pages meet needs, using IT tools and making corrections as necessary
3. Be able to publish websites	3.1 Use appropriate testing methods to check that all elements of websites are working as planned
	3.2 Identify any quality problems with websites
	3.3 Outline how they will respond to identified quality issues
	3.4 Use an appropriate programme to upload and publish the website
	3.5 Respond appropriately to problems with multiple page websites