

# Open Awards Qualification Unit



This unit forms part of a regulated qualification. Click [here](#) to view qualifications.

## 1 Unit Details

Unit Title:	Carrying Out Routine Vehicle Maintenance
Unit Reference Number:	J/615/9860
Level:	Level 2
Credit Value:	3
Minimum GLH:	25

## 2 Learning Outcomes and Criteria

Learning Outcome (The Learner will):	Assessment Criterion (The Learner can):
1. Be able to work safely and choose appropriate PPE when carrying out light vehicle routine maintenance	1.1 Use suitable personal protective equipment and vehicle coverings throughout all light vehicle routine maintenance activities
	1.2 Work in a way which minimises the risk of damage or injury to the vehicle, people and the environment
	1.3 Ensure the equipment has been calibrated to meet manufacturers' and legal requirements
	1.4 Use the correct tools and equipment in the way specified by manufacturers when carrying out routine maintenance
2. Be able to use relevant information to carry out the task	2.1 Select suitable sources of technical information to support basic vehicle routine maintenance activities including: a) Vehicle technical data b) Maintenance procedures c) Legal requirements
	2.2 Use technical information to support light basic vehicle inspection activities

3. Be able to carry out light vehicle routine maintenance	<p>3.1 Carry out light vehicle maintenance using prescribed methods, adhering to the correct specification and tolerances for the vehicle and following:</p> <ul style="list-style-type: none"> <li>a) The manufacturer's approved inspection methods</li> <li>b) Recognised researched inspection methods</li> <li>c) Health and safety requirements</li> </ul>
	<p>3.2 Carry out adjustments, replacements of vehicle components and replenishment of consumable materials following the current manufacturer's specification</p>
	<p>3.3 Ensure that examination methods identify accurately any vehicle system and/or component problems falling outside the maintenance schedule are specified</p>
	<p>3.4 Ensure any comparison of the vehicle against the specification accurately identifies any:</p> <ul style="list-style-type: none"> <li>a) Differences from the vehicle specification</li> <li>b) Vehicle appearance and condition faults</li> <li>c) Variation from legal requirements</li> </ul>
	<p>3.5 Outline the process for inspecting and carrying out a minimum of 2 light vehicle routine maintenance</p>
4. Be able to record information and make suitable recommendations	<p>4.1 Produce work records that are accurate, complete and passed to the relevant person(s) promptly and in the format required</p>
	<p>4.2 Make suitable and justifiable recommendations for cost effective repairs</p>
	<p>4.3 Record and report any additional faults noticed during the course of their work promptly and in the format required</p>