

# Open Awards Qualification Unit



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## 1 Unit Details

Unit Title:	Rights and Responsibilities in the Workplace
Unique Reference Number:	K/615/9592
Level:	Level 2
Credit Value:	2
Minimum GLH:	16

## 2 Learning Outcomes and Criteria

Learning Outcome (The Learner will):	Assessment Criterion (The Learner can):
1. Understand the need for policies to comply with employment legislation	1.1 Describe the function of at least four different policies that an organisation should have in place
	1.2 Explain why it is important that these policies are implemented
2. Understand the purpose of and need for a contract of employment	2.1 Explain the purpose of the main sections of a written contract of employment
	2.2 Describe ways in which an employer may breach a contract of employment
	2.3 Describe ways in which an employee may breach a contract of employment
	2.4 Describe possible outcomes of a breach of contract