

Qualification Unit

This unit forms part of a regulated qualification.

Unit Title: Introduction to Manual Handling and Vehicle Loading in a Retail Setting

Unit Reference Number: M/615/8539

Level: One (1)

Credit Value: Four (4)

Minimum Guided Learning Hours: 36

Learning Outcome (The Learner will):	Assessment Criterion (The Learner can):
1. Know manual handling of goods processes and procedures in a retail setting	1.1 Identify the appropriate people to confirm the goods which require handling with a supervisor
	1.2 Identify and confirm with a supervisor sources of information relating to the goods to be handled including: <ul style="list-style-type: none"> a) Health & Safety b) Environmental Factors c) Special Requirements
	1.3 Identify any specific hazards in relation to manually handling the goods
	1.4 Identify methods for manual handling
2. Know vehicle loading procedures in a retail setting	2.1 Identify the appropriate people to confirm the goods which require loading with a supervisor
	2.2 Identify and confirm with a supervisor sources of information relating to vehicle loading including: <ul style="list-style-type: none"> a) Health & Safety b) Environmental Factors c) Special Requirements
	2.3 Identify any specific hazards in relation to vehicle loading
	2.4 Identify the weight distribution requirements for the vehicle loading

<p>3. Be able to manually handle goods safely</p>	<p>3.1 Select suitable containers to use with supervision</p> <hr/> <p>3.2 Use suitable handling methods to move the goods safely and correctly with supervision</p> <hr/> <p>3.3 Position and set down the goods in the required location with supervision.</p> <hr/> <p>3.4 Place the goods so that they can be easily identified and accessed by others</p> <hr/> <p>3.5 Outline when assistance is required to handle goods</p>
<p>4. Be able to load a vehicle</p>	<p>4.1 Confirm the goods to be loaded on to the vehicle with a supervisor</p> <hr/> <p>4.2 Select suitable containers to use with supervision</p> <hr/> <p>4.3 Use suitable handling methods to load the vehicle with supervision</p> <hr/> <p>4.4 Check that weight distribution requirements are met with supervision</p> <hr/> <p>4.5 Stow the load correctly on the vehicle with supervision</p> <hr/> <p>4.6 Protect the load with supervision</p> <hr/> <p>4.7 Secure the load with the correct restraints with supervision.</p> <hr/> <p>4.8 Secure any loose materials and restraint with supervision</p> <hr/> <p>4.9 Outline when assistance is required to load the vehicle</p>