

Qualification Unit

This unit forms part of a regulated qualification.

Unit Title: Cleaning and Maintaining Facilities

Unit Reference Number: A/615/9452

Level: Level One (1)

Credit Value: Three (3)

Minimum Guided Learning Hours: 26

Learning Outcome (The Learner will):	Assessment Criterion (The Learner can):
1. Know how to prepare an area for cleaning	1.1 Outline the task to be undertaken
	1.2 Identify potential risks or hazards
	1.3 Select the most appropriate tools and equipment for the identified task.
	1.4 Select the cleaning agents that will be used to clean the identified area.
	1.5 Demonstrate the safe use of equipment used for cleaning tasks by: <ul style="list-style-type: none"> a) checking for damage and faults before and after use b) use in accordance with instructions and approved procedures and practices c) cleaning before and after use d) storing appropriately after use
2. Know how to report potential safety issues	2.1 Explain how to identify and report potential issues linked to the cleaning task(s) identified in terms of: <ul style="list-style-type: none"> a) machinery b) equipment c) facilities d) cleaning materials
	2.2 Provide accurate Health and Safety information to others in accordance with the organisation's procedures and practices

	2.3	Resolve routine problems within own area of responsibility
	2.4	Resolve routine problems within own area of responsibility
3. Be able to complete an identified cleaning task safely and efficiently	3.1	Wear appropriate personal protective equipment for the cleaning task
	3.2	Prepare the area for cleaning
	3.3	Demonstrate selecting and preparing the required equipment and materials to complete the cleaning task
	3.4	Clean the identified area systematically, safely and efficiently – keeping own work area clean and tidy
	3.5	Complete a post-cleaning check of the area
	3.6	Store left over cleaning agents safely and correctly
	3.7	Replenish stock levels of cleaning materials as appropriate to the organisation's procedures and practices