

Open Awards Qualification Unit



This unit forms part of a regulated qualification.

1 Unit Details

Unit Title:	Preparation for a Recruitment Interview
Unit Reference Number:	L/615/7074
Level:	Level 1
Credit Value:	1
Minimum GLH:	9

2 Learning Outcomes and Criteria

Learning Outcome (The Learner will):	Assessment Criterion (The Learner can):
1. Understand the purpose of an interview	1.1 Outline the purpose of an interview for the interviewer
	1.2 Outline the purpose of an interview for the interviewee
	1.3 Identify questions an interviewer might ask at an interview
	1.4 Identify questions an interviewee might ask at an interview
	1.5 State why these questions might be asked
2. Understand how to promote self at an interview	2.1 Outline how personal attributes can be used to promote self in an interview situation
	2.2 Name items to include in a portfolio of evidence for a given interview
	2.3 State why these items are suitable for inclusion within the portfolio