

Qualification Unit

This unit forms part of a regulated qualification.

Unit Title: Working as a Team

Unit Reference Number: M/615/7004

Level: One (1)

Credit Value: Three (3)

Minimum Guided Learning Hours: 27

Learning Outcome (The Learner will):	Assessment Criterion (The Learner can):
1. Know the value of working with others in the workplace	1.1 Define what is meant by working with others in a workplace setting
	1.2 Identify the value of working with others a) An individual employee b) For an organisation
	1.3 From a job specification a) Outline main duties b) State which duties require working with others
2. Know about skills needed to work effectively with others	2.1 Outline why the following are important when working with others a) Effective communication b) Problem solving c) Conflict Resolution
	2.2 Identify when team working skills have been used in either professional or personal life
3. Be able to work as part of a team in a workplace setting	3.1 Work as part of a team on a piece of work/project
	3.2 Contribute to a team discussion
	3.3 Obtain feedback from team members about performance

3.4 List what went well and what could be improved