

## Qualification Unit

This unit forms part of a regulated qualification.

**Unit Title:** Job Search

**Unit Reference Number:** M/615/6967

**Level:** Entry Level Three (3)

**Credit Value:** Two (2)

**Minimum Guided Learning Hours:** 20

Learning Outcome (The Learner will):	Assessment Criterion (The Learner can):
1. Know where to look for work	1.1 List a minimum of three places where work opportunities are advertised
	1.2 Name people or organisations that offer employment help and advice
2. Know how to identify relevant information	2.1 From a given job specification, identify the following information <ul style="list-style-type: none"> <li>a) Description of job</li> <li>b) Wages</li> <li>c) Hours</li> <li>d) Location</li> <li>e) Contact details</li> </ul>
	2.2 State what an employer might require as part of a job application
3. Understand terminology relating to job working hours	3.1 State what is meant by <ul style="list-style-type: none"> <li>a) Fixed-term hours</li> <li>b) Part-time hours</li> <li>c) Zero-hour contract</li> </ul>