

Open Awards Qualification Unit



This unit forms part of a regulated qualification.

1 Unit Details

Unit Title:	Preparation for a Recruitment Interview
Unit Reference Number:	R/615/6346
Level:	Entry 3
Credit Value:	2
Minimum GLH:	20

2 Learning Outcomes and Criteria

Learning Outcome (The Learner will):	Assessment Criterion (The Learner can):
1. Know about the importance of being prepared for a recruitment interview	1.1 State preparations before attending a recruitment interview
	1.2 Identify people who may be involved in a recruitment interview
	1.3 Give an example of appropriate dress for an interview for a specific career
2. Be able to demonstrate recruitment interviewee skills	2.1 Give answers to straightforward, open interview questions
	2.2 Select questions to ask the interviewer
	2.3 Review performance in the role of interviewee
	2.4 Identify something that went well
	2.5 Identify something that could have been improved