

Open Awards Qualification Unit



This unit forms part of a regulated qualification.

1 Unit Details

Unit Title:	Understanding A Work Experience Placement
Unit Reference Number:	T/615/6260
Level:	Entry 3
Credit Value:	3
Minimum GLH:	30

2 Learning Outcomes and Criteria

Learning Outcome (The Learner will):	Assessment Criterion (The Learner can):
1. Know about the organisation identified for work experience	1.1 State the main activity of the organisation identified for work experience
	1.2 State one of the main jobs done within the organisation
2. Understand own role within organisation	2.1 Name their role
	2.2 Identify the main task(s) they will undertake
	2.3 Name own supervisor and their job title.
3. Maintain personal presentation and behaviour in the workplace	3.1 Demonstrate keeping to agreed dress code
	3.2 Demonstrate attending placement at agreed times
	3.3 Give examples of how they can ensure own behaviour is appropriate
4. Know the safe working practices in the work environment	4.1 Identify two major safety standards
	4.2 Demonstrate following safety procedures and use PPE as instructed
	4.3 Identify the location of the first aid box
	4.4 Identify the assembly point to be used during emergency procedures.

	4.5	Name the person(s) to tell if there is an emergency or accident
5. Be able to carry out tasks using appropriate work related skills	5.1	Follow instructions to complete a given task
	5.2	Name one skill used to complete the task