

# Open Awards Qualification Unit



This unit forms part of a regulated qualification.

## 1 Unit Details

Unit Title:	Setting and Achieving Goals
Unit Reference Number:	H/615/6383
Level:	Entry 3
Credit Value:	3
Minimum GLH:	30

## 2 Learning Outcomes and Criteria

Learning Outcome (The Learner will):	Assessment Criterion (The Learner can):
1. Be able to identify goals with reference to own skills, interests and other personal goals	1.1 Identify an important: <ul style="list-style-type: none"> <li>a) achievement</li> <li>b) skill</li> <li>c) interest</li> </ul>
	1.2 Communicate a possible personal goal
	1.3 Choose a goal which will help achieve a personal goal
2. Know about opportunities and practical issues involved in pursuing goals	2.1 Identify an opportunity which will help to achieve a goal
	2.2 Communicate something important about this opportunity
	2.3 Communicate what additional support will be needed
3. Be able to plan a programme to achieve goals	3.1 Communicate something about the content of the learning programme
	3.2 Identify a resource or source of help needed to complete the programme

	3.3 Record:
	<ul style="list-style-type: none"> <li>a) a goal</li> <li>b) a learning opportunity leading towards that goal</li> <li>c) a date to think again about the programme</li> </ul>
4. Know about learning environments	4.1 Identify what is important about the way or place in which learning takes place
5. Be able to review progress	5.1 Communicate: <ul style="list-style-type: none"> <li>a) whether the programme has been followed</li> <li>b) if there have been any difficulties</li> </ul>
	5.2 Identify own achievement within the programme
6. Know how to review the plan to achieve personal goals	6.1 Identify a key step that has been taken towards a personal goal
	6.2 Identify a key step to be taken towards a next personal goal