

Qualification Unit

This unit forms part of a regulated qualification.

Unit Title: Preparing for and Taking Part in an Interview

Unit Reference Number: H/615/5783

Level: Entry Level Two (2)

Credit Value: Two (2)

Minimum Guided Learning Hours: 20

Learning Outcome (The Learner will):	Assessment Criterion (The Learner can):
1. Know how to prepare for an interview	1.1 Indicate what to wear for an interview
	1.2 Indicate how to get to an interview
	1.3 Identify a question an interviewer might ask
2. Be able to take part in an interview	2.1 State two pieces of information about themselves in an interview situation
	2.2 Demonstrate how to behave in an interview
	2.3 Respond to a question asked by the interviewer
	2.4 Indicate what went well and what did not go well in the interview