

Open Awards Qualification Unit



This unit forms part of a regulated qualification.

1 Unit Details

Unit Title:	Personal Action Planning
Unit Reference Number:	R/615/5763
Level:	Entry 2
Credit Value:	2
Minimum GLH:	20

2 Learning Outcomes and Criteria

Learning Outcome (The Learner will):	Assessment Criterion (The Learner can):
1. Be able to recognise some of own strengths, weaknesses and areas for improvement	1.1 Identify at least three of own strengths
	1.2 Identify at least three of own weaknesses
	1.3 Identify one priority area for improvement
2. Be able to identify a personal target for improvement	2.1 Identify one target which will help to improve own performance in the priority area
3. Be able to carry out basic action planning	3.1 Complete a basic action plan for one target including information on a) action required b) review date