

Open Awards Qualification Unit



Form OAQU

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1 Unit Details

Unit Title:	Understand the Principles and Practices of Externally Assuring the Quality of Assessment
QAC Code:	R/507/9001
Level:	4
Credit Value:	6
Minimum GLH:	45

2 Learning Outcomes and Criteria

Learning Outcome (The Learner will):	Assessment Criterion (The Learner can):
1. Understand the context and principles of external quality assurance	1.1 Analyse the functions of external quality assurance of assessment in learning and development
	1.2 Evaluate the key concepts and principles of external quality assurance of assessment
	1.3 Evaluate the roles of practitioners involved in the quality assurance process
	1.4 Explain the regulations and requirements of external and internal quality assurance in own area of practice
2. Understand how to plan the external quality assurance of assessment	2.1 Evaluate the importance of planning and preparing external quality assurance activities
	2.2 Explain what an external quality assurance plan should contain
	2.3 Summarise the preparations that need to be made for external quality assurance activities, including: a) Information collection b) Communications c) Administrative arrangements d) Resources

	2.4	Explain how to adapt external monitoring and evaluation approaches to meet customer needs without compromising quality standards
3. Understand how to externally evaluate the quality of assessment and internal quality assurance	3.1	Explain the procedures for externally monitoring and evaluating the internal quality assurance arrangements and practices
	3.2	Interpret the requirements for externally monitoring and evaluating internal assessment arrangements and practices
	3.3	Evaluate the different techniques for externally sampling evidence of assessment, including those that use technology
4. Understand how to externally maintain and improve the quality of assessment	4.1	Critically compare the types of feedback, support and advice that internal assessment and quality assurance staff may need to maintain and improve the quality of assessment
	4.2	Evaluate standardisation requirements relevant to the external quality assurance of assessment
	4.3	Explain the importance of providing feedback, support and advice to internal assessment and quality assurance staff that is consistent with standardisation requirements
	4.4	Explain the relevant procedures to follow when there are disputes concerning quality assurance and assessment
5. Understand how to manage information relevant to external quality assurance	5.1	Evaluate the requirements for information management, data protection and confidentiality in relation to external quality assurance
6. Understand the legal and good practice requirements relating to external quality assurance	6.1	Evaluate legal issues, policies and procedures that are relevant to external quality assurance, including those for health, safety and welfare
	6.2	Critically compare different ways in which technology can contribute to external quality assurance
	6.3	Evaluate requirements for equality and diversity and, where appropriate, bilingualism, in relation to the external quality assurance of assessment
	6.4	Explain the value of reflective practice and continuing professional development in relation to external quality assurance

3 Assessment

Assessment Guidance

The learning outcomes must be assessed in a teaching and learning environment.
Simulation is not permitted. There is a requirement to observe and assess practice in this unit.