

Open Awards

Quality Endorsed Unit



1 Unit Details

Unit Title:	Mentoring Skills
Unit Reference Number:	GB7/2/WR/017
Level:	Level 2
Credit Value:	3
GLH:	24

2 Learning Outcomes and Criteria

Learning Outcome (The Learner will):	Assessment Criterion (The Learner can):
1. Understand what is meant by the term mentoring	1.1 Describe what is meant by the term mentoring giving 3 examples
	1.2 Describe the key qualities required by a mentor and the difference between mentoring and friendship
2. Demonstrate knowledge of how to create a supportive atmosphere	2.1 Describe why it is important to demonstrate a non-judgemental acceptance of others in accordance with equality and diversity legislation
	2.2 Use appropriate communication skills when working with mentees
	2.3 Describe situations when a mentee may need to be referred to professional agencies or resources and identify and describe key referral routes
3. Understand the importance of confidentiality	3.1 Explain the importance of confidentiality and illustrate when it should be breached
	3.2 Describe the procedures and appropriate methods of filing and storing confidential information
4. Demonstrate knowledge of how support can be given to others	4.1 Demonstrate how support can be given to others to encourage their self development and independent decision making
	4.2 Identify and explain some difficulties which may arise in managing learning