

Open Awards Qualification Unit



Form OAQU

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1 Unit Details

Unit Title:	Supervise, Monitor and Review Independent Travel Training Programmes
QAC Code:	T/508/4675
Level:	Level 3
Credit Value:	5
Minimum GLH:	30

2 Learning Outcomes and Criteria

Learning Outcome (The Learner will):	Assessment Criterion (The Learner can):
1. Understand how to supervise Travel Training Programmes	1.1 Describe the process for delivering independent travel training programmes
	1.2 Describe own role and responsibility in supervising travel training programmes, including limits of own authority covering: <ul style="list-style-type: none"> a) Generating and managing referrals b) Initial assessments c) Managing Risk d) Developing and implementing training programmes e) Shadowing and signing off trainees f) Managing and developing staff g) Promotion or marketing of service h) Evaluation and review of service
	1.3 Explain own statutory duties and liabilities relating to health and safety
	1.4 Identify area of risks in travel training programmes and analyse appropriate control measures

<p>2. Understand how to use data collection to monitor and review a travel training programme</p>	<p>2.1 Analyse what information/data to collect in relation to an individual travel training programme, commenting on</p> <ul style="list-style-type: none"> a) The reasons for the data collection b) The degree of priority it should be given <hr/> <p>2.2 Describe the process for reviewing information/data collected against agreed travel training objectives</p> <hr/> <p>2.3 Explain the importance of storing confidential information in compliance with organisational, statutory and legislative requirements</p> <hr/> <p>2.4 Identify the possible negative impact of inaccurate data collection on travel training programmes</p>
<p>3. Be able to make effective and safe assessment decisions of an individual's ability to travel independently</p>	<p>3.1 Describe the required assessment criteria for an individual to be able to travel independently and the evidence required, covering:</p> <ul style="list-style-type: none"> a) Knowing the safest route b) Being able to keep themselves safe c) Problem solving d) Crossing roads <hr/> <p>3.2 Explain the importance of ongoing and constructive feedback throughout the training process for</p> <ul style="list-style-type: none"> a) The trainee b) Parents/carers/family c) Other professionals d) Staff/Trainers <hr/> <p>3.3 Describe any control measures in place to ensure an individual is safe to travel independently</p>
<p>4. Be able to implement quality assurance processes for travel training programmes</p>	<p>4.1 Describe quality assurance processes in place to ensure trainers are following the correct travel training processes, risk assessments and other relevant policies/procedures.</p> <hr/> <p>4.2 Provide evidence of a completed travel training programme and the quality assurance processes that were implemented</p>