Changing lives through learning

Qualification Unit

This unit forms part of a regulated qualification.

Unit Title: Induction and Coaching in the Workplace

Unit Reference Number: T/507/5278

Level: Two (2)

Credit Value: Two (2)

Minimum Guided Learning Hours: 8

Learning Outcome (The Learner will):	Assessment Criterion (The Learner can):
1. Understand how to integrate new members in the team	1.1 Describe the benefits of induction
	1.2 Briefly describe the organisation's procedure for induction
	1.3 Briefly describe any two ways that new members in the organisation could be supported
2. Know how to coach individuals in the team	2.1 Explain one recognised coaching technique they could use to build confidence and performance in the workplace
	2.2 Prepare an outline plan for a short coaching session in a task or activity in the workplace
	2.3 Explain the importance of constructive feedback in the coaching relationship

The intellectual property rights remain with Open Awards.