

# Open Awards Qualification Unit



This unit forms part of a regulated qualification.

## 1 Unit Details

Unit Title:	Developing Presentation Skills
Unit Reference Number:	H/506/3627
Level:	Level 1
Credit Value:	2
Minimum GLH:	18

## 2 Learning Outcomes and Criteria

Learning Outcome (The Learner will):	Assessment Criterion (The Learner can):
1. Understand the reasons for using presentations	1.1 Outline the reasons for using presentations
	1.2 Give examples of two presentation styles
2. Understand the key elements and skills involved in the preparation and delivery of a presentation	2.1 Identify the key elements in preparation and delivery of a presentation
	2.2 Outline the skills required to deliver effective presentations
3. Be able to deliver a presentation	3.1 Deliver a short presentation on an agreed topic to a small group
	3.2 Use visual aids in a presentation
4. Understand how to review own performance	4.1 State what went well
	4.2 Identify areas for improvement