Changing lives through learning

Qualification Unit

This unit forms part of a regulated qualification.

Unit Title: Mentoring Skills

Unit Reference Number: R/506/3574

Level: Two (2)

Credit Value: Three (3)

Minimum Guided Learning Hours: 24

Learning Outcome (The Learner will):	Assessment Criterion (The Learner can):
1. Understand the stages of the 'mentoring' relationship	1.1 Describe the stages of a typical mentoring relationship
	1.2 Discuss the records that need to be kept regarding an ongoing mentoring relationship
2. Understand a range of techniques to make mentees feel comfortable and at ease	2.1 Describe and demonstrate a range of communication skills which would make mentees feel comfortable and at ease
	2.2 Describe the impact of the environment on the mentoring relationship
	2.3 Describe ways of dealing with potential barriers to a good mentoring relationship
3. Understand the boundaries of a mentoring relationship	3.1 Discuss why a 'contract' is important for a mentoring relationship
	3.2 Discuss the impact and importance of mentoring guidelines and ethical issues
	3.3 Describe how and when to end a mentoring relationship
4. Understand when and to who referrals should be made	4.1 Describe key referral routes
	4.2 Describe situations when mentees may need or benefit from being referred to other professionals

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