

# Qualification Unit

This unit forms part of a regulated qualification.

**Unit Title:** Following Health and Safety Working Practices when Using ICT

**Unit Reference Number:** K/506/2916

**Level:** Entry Level Two (2)

**Credit Value:** One (1)

**Minimum Guided Learning Hours:** 10

Learning Outcome (The Learner will):	Assessment Criterion (The Learner can):
1. Understand some safety measures needed when using ICT	1.1 Outline safety checks that need to be made prior to using ICT
	1.2 Demonstrate personal posture needed when using a computer
	1.3 State how often breaks should be taken when using a computer with reasons
	1.4 State where support can be obtained when adjustments are required for safety and comfort
2. Understand safety measures needed when using passwords and PINs	2.1 Give examples of where PINS and passwords may be required
	2.2 State why they must be secure