

Access to Higher Education Unit

This unit forms part of an Access to HE Diploma. This is a developmental unit so is only available as ungraded.

Unit Title: Communication: Punctuation and Grammar Skills

Ungraded Unit Reference Number: UD23DEV21

Module: Developmental

Level: Two (2)

Credit Value: Three (3)

Learning Outcome (The Learner will):	Assessment Criterion (The Learner can):
1. Understand the use of punctuation as an aid to understanding	1.1 Explain the use of capital letters in a range of contexts
	1.2 Explain the use of common punctuation marks in the construction of sentences including: <ul style="list-style-type: none"> a) Full stops b) Commas c) Colons d) Semi-colons e) Exclamation f) Question marks
	1.3 Punctuate a range of short paragraphs to aid in their knowledge of the topic
2. Understand how different parts of speech are used in the construction of sentences	2.1 Identify the subject in a variety of sentences
	2.2 Distinguish between nouns, pronouns and proper nouns and identify these in a range of sentences
	2.3 Distinguish between verbs, adverbs and adjectives and identify these in a range of sentences
	2.4 Identify a range of different tenses and make corrections to a range of sentences to make sense of the tense
	2.5 Correct sentences to make the subject(s) and the verb(s) agree

3. Understand the use of subordinate clauses and paragraphs in written English

3.1 Identify subordinate clauses and paragraphs in a range of written texts

3.2 Correct sentences using subordinate clauses and paragraphs as appropriate