

Open Awards Qualification Unit



This unit forms part of a regulated qualification.

1 Unit Details

Unit Title:	Using Computers in the Arts
QAC Code:	K/504/4772
Level:	Level 1
Credit Value:	3
Minimum GLH:	27

2 Learning Outcomes and Criteria

Learning Outcome (The Learner will):	Assessment Criterion (The Learner can):
1. Understand how to initialise software for use in the arts	1.1 Select suitable software for the task in hand
	1.2 Demonstrate loading the appropriate software
2. Understand and use tools for use in the arts	2.1 Enter information into given locations
	2.2 Create text/images/notations as required in format that allows for effective editing
3. Know how to edit items to support development of ideas	3.1 Edit given items
	3.2 Demonstrate: <ul style="list-style-type: none"> a) Repositioning items b) Increasing size of items c) Decreasing size of items d) Deleting items e) Adjusting shape of items
4. Know how to save and retrieve files.	4.1 Demonstrate: <ul style="list-style-type: none"> a) Retrieving named files b) Saving files using a unique filename c) Renaming files d) Printing files
	5.1 Outline the advantages and disadvantages of the chosen software for the task
5. Understand the possibilities and limitations of the software to achieve output expectations.	

	5.2	Identify successful aspects of finished work
	5.3	Make suggestions for areas for development or improvement, identifying anything that would be needed for the task
6. Understand health and safety procedures	6.1	Demonstrate following given health and safety procedures