Purpose Statement

Open Awards Entry Level 2 Award, Certificate, Extended Certificate and Diploma in Skills for Further Learning and Employment

The primary purpose of this qualification is to prepare you for further learning or training. This qualification offers you a good starting point for your vocational education and training. It offers a mix of personal development and employability skills alongside an introduction to a range of vocational sectors.

What does this qualification cover?

To achieve the Award, you are required to complete 6 credits and commit to approximately 60 hours of learning.

To achieve the Certificate, you are required to complete 13 credits and commit to approximately 130 hours of learning.

To achieve the Extended Certificate, you are required to complete 24 credits and commit to approximately 240 hours of learning.

To achieve the Diploma, you are required to complete 37 credits and commit to approximately 370 hours of learning.

For all sizes of qualification, you will be required to complete the mandatory unit 'Personal Action Planning'. This will support you to recognise your skills and areas for development and to put these into a clear plan for development.

You will then be required to complete units from Generic Unit Group B, which covers Employability, Personal Learning and Development, Health and Wellbeing and Literacy and Numeracy.

You will also be required to complete units from Pathway Unit Groups which cover the following vocational pathways:

- Building and Construction
- Business, Retail and Customer Service
- Catering and Hospitality
- Creative Industries
- Digital Skills
- Hair and Beauty
- Horticulture, Environmental and Animal Care
- Living in the Community
- Sport, Fitness and Leisure

Who is it for?

- Learners who are starting their vocational education/training
- Learners who are looking to demonstrate their abilities and aspirations
- Learners of all ages (pre-16 and post-16)
- Learners who are working at or towards Entry Level 2

What are the Entry Requirements?

There are no age restrictions for working towards this qualification and no specific prior achievements required.

What are the Progression Opportunities?

This qualification offers progression across and within the suite of Skills for Further Learning and Employment qualifications including:

- Entry Level 3 Award/Certificate/Extended Certificate and Diploma in Skills for Further Learning and Employment

It also offers progression into other employment-related qualifications including:

- Entry Level 3 Award in Making Informed Career Choices
- Entry Level 3 Certificate in Getting on at Work

You could also choose to progress to sector specific vocational qualification in line with your identified career aspirations, including:

- Entry Level 2 Award/Certificate in Horticulture Skills
- Entry Level 3 Award/Certificate in Construction and Building Crafts

What are the Assessment Methods?

You will be required to complete a portfolio of evidence to achieve this qualification. Types of evidence included in your portfolio could include:

- Videos/photographs
- Reflective journals
- Questions/answers
- Worksheets
- Recorded discussions with your tutor

Who supports this qualification?

This qualification has been reviewed with and is supported by a diverse range of training providers and Further Education Colleges, including: Wirral Metropolitan College, The Manchester College, Cheshire West and Chester Council and Tor View School.