

Purpose Statement

Open Awards Level 3 Award in Understanding the Principles and Practices of Assessment (RQF)

Open Awards Level 3 Award in Assessing Competence in the Work Environment (RQF)

Open Awards Level 3 Award in Assessing Vocationally Related Achievement (RQF)

Open Awards Level 3 Certificate in Assessing Vocational Achievement (RQF)

The primary purpose of this suite of qualifications is to confirm competence in an occupational area. These qualifications reflect current practice in learning and development and describe what you need to do, know and understand in order to carry out an assessor role consistently and competently. This qualification is part of a suite of qualifications for assessors, internal quality assurers and external quality assurers.



Who is it for?

For individuals who initially wish to gain an understanding of the principles and practices of assessment but who do not intent to practice, the Level 3 Award in Understanding the Principles and Practices of Assessment will be the most appropriate.

For individuals assessing NVQ qualifications or confirming occupational competence, the Level 3 Award in Assessing Competence in the Work Environment will be the most appropriate.

For individuals assessing non-NVQ or non-competence based vocational qualifications, the Level 3 Award in Assessing Vocationally Related Achievement will be the most appropriate.

For staff who assess both occupational competence and vocationally related achievement, the Level 3 Certificate in Assessing Vocational Competence will be the most appropriate.



What are the Entry Requirements?

These qualifications are suitable for individuals aged 19+

This knowledge-only unit Award in Understanding the Principles and Practices of Assessment may be undertaken by anyone interested in the underlying principles and practices of assessment without having to be a practitioner.

The other qualifications within this suite, require that candidates be working in a suitable assessor role to fulfil the assessment requirements of the units.

Although no formal qualifications are required on entry all those joining this qualification should undertake an initial assessment of their own skills in English, mathematics and ICT, recording their development needs and agreeing an action plan to address any issues.



What does this qualification cover?

All of the qualifications within this suite require you to complete one knowledge-based unit:

- Understanding the Principles and Practice of Assessment

The aim of this unit is to provide you with the knowledge and understanding a learning and development practitioner requires for an assessor role.

Depending on the route you take, you will be required to complete work-based learning, including:

Assessing Vocational Skills, Knowledge and Understanding
Assessing Occupational Competence in the Work Environment

These units will support you to put your knowledge and understanding into practise in the work environment, allowing you to demonstrate your competence and skills as an assessor.

What are the Progression Opportunities?

These qualifications will support you to progress into and within a role as an assessor.

For those looking to develop their skills further, there is the opportunity to work towards complementary qualifications, including:

- Level 4 Award in Understanding the External Quality Assurance Processes and Practice
- Level 4 Award in Understanding the Internal Quality Assurance Processes and Practice
- Level 4 Certificate in Education and Training



What are the Assessment Methods?

You will complete a portfolio of evidence which could include a range of evidence including assignments, witness testimonies, professional discussions and reflective journals.

Some of the units require that you are assessed within the workplace – simulation will not be allowed. Details of this can be found on the individual unit content.



Who supports this qualification?

The qualification was developed with and supported by the Learning and Skills Improvement Service.

Qualifications Rules of Combination and Units

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Rules of Combination	
Credit Value of the Qualification:	3
Minimum Credits to be achieved at the Level of the Qualification:	3
Mandatory Units A:	All 3 credits to be achieved

Mandatory Units A

QAC Code	Unit Name	Credits	Level
J/615/5372	Understanding the Principles and Practices of Assessment	3	Level Three

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Rules of Combination	
Credit Value of the Qualification:	9
Minimum Credits to be achieved at the Level of the Qualification:	9
Mandatory Units A:	All 9 credits to be achieved

Mandatory Units A

QAC Code	Unit Name	Credits	Level
J/615/5372	Understanding the Principles and Practices of Assessment	3	Level Three
R/615/5374	Assess Occupational Competence in the Work Environment	6	Level Three