

**Access to HE Diploma**

# **Archaeology and History**

**AIM 40012104**

## Contents

About the Qualification.....	3
Any Specified Entry Requirements .....	4
Recommended Assessment Method Summary .....	4
Qualification Structure .....	5
Rules of Combination .....	5
Qualification Units .....	6
Graded .....	6
Ungraded Units.....	8
Delivering this Qualification.....	13
Becoming a Provider.....	13
How to Deliver.....	13
Registering Learners .....	13
Quality Assurance and Standardisation .....	14
Provider Staff Requirements.....	14
Assessment.....	14
Internal Verification.....	16
Internal Standardisation.....	16
External Standardisation.....	16
Training and Support.....	17
Recognition of Prior Learning and Achievement (RPL) .....	17
Appendices and Links .....	18

### Version Control

v1.0	New document April 2023
v2.0	Document rebranded. 6 graded credits added to align with revised QAA Diploma specification following minor change process.

## About the Qualification

<b>Title</b>	Open Awards Access to HE Diploma (Archaeology and History)
<b>Qualification Accreditation Number</b>	AIM 40012104
<b>Sector</b>	10.2 Archaeology and Archaeological Sciences
<b>Level</b>	Level Three
<b>Funding</b>	<a href="#">Please click here for more information</a>
<b>Pricing Information</b>	<a href="#">Please click here for more information</a>
<b>Review Date</b>	31/07/2030

<b>Purpose</b>	To provide higher education progression opportunities for adults who, because of social, educational or individual circumstances, may have achieved few, if any, prior qualifications.
----------------	--

<b>Available Delivery Modes</b>	Classroom-based Learning Blended Learning Distance Learning
---------------------------------	---

Total Qualification Time/Guided Learning	
Total Qualification Time (hours)	600
Guided Learning (hours)	600

Age Range and Restrictions	
Pre -16	x
16 – 18	✓
18+	✓
Any other restrictions specific to the qualification(s)	None

## **Any Specified Entry Requirements**

This qualification is suitable for learners aged 17+.

There are no specific entry requirements with regards to prior qualifications. However, providers must liaise with Higher Education Institutions when developing their Access to HE programme to identify any additional requirements for progression.

In most cases, we expect learners to have or being working towards GCSE English and maths at grade C/4 or above or equivalents.

## **Recommended Assessment Method Summary**

Assessments for Access to HE Diplomas are internally set, internally marked and externally moderated portfolio of evidence

Providers will be required to develop an assessment strategy before they begin delivery of this Diploma. This will ensure that a range of appropriate assessment methods are selected. Consideration must be given to the needs of all learners whilst also making sure that they can develop and evidence the skills, knowledge and confidence that will prepare them for the rigorous assessment regimes in higher education.

Types of evidence could include:

- a) Written assignments
- b) Essays
- c) Reports
- d) Presentations
- e) Practical assessment
- f) Examinations
- g) Project work

Assessment practices must reflect the Equality and Diversity Policy of Open Awards.

Please see the [Access to HE Provider Handbook](#) for more information.

# Qualification Structure

## Rules of Combination

<b>Credit Value of the Qualification:</b>	60
<b>Minimum Credits to be achieved at the Level of the Qualification:</b>	45
<b>Graded Credits</b>	45
<b>Ungraded Credits</b>	15

<b>Graded Units</b>	
Mandatory Academic Unit Group A – Archaeology	A minimum of 12 graded credits required.
Mandatory Academic Unit Group B – History	A minimum of 18 graded credits required.
Optional Academic Unit Group C – Theology	Remaining graded credits may be selected from Mandatory Groups A-B or Optional Group C.
<b>Ungraded Units</b>	
Optional Ungraded Group A – Archaeology	Ungraded credits may be selected from Optional Ungraded Groups A-C, or Group D (Developmental)
Optional Ungraded Group B – History	
Optional Ungraded Group C – Theology	
Optional Ungraded Group D – Developmental	

In addition, you must ensure that at least one six (6) credit (academic graded, academic ungraded, or ungraded developmental) to be compliant with the requirements of the QAA Access to HE Diploma specification.

You can select up to a maximum of 30 credits made up of six (6) credit (academic graded, ungraded, or ungraded developmental) units.

Please note, units with the same title (ungraded and graded) are barred.

## Qualification Units

### Graded

#### Mandatory Academic Unit Group A – Archaeology

(A minimum of 12 graded credits required)

Unit Reference Number	Unit Name	Credits	Level
GA33ARC08	<a href="#">The Archaeology of Early Medieval Britain</a>	3	Level Three
GA33ARC05	<a href="#">The Archaeology of Later Prehistoric Britain</a>	3	Level Three
GA33ARC01	<a href="#">The Archaeology of Roman Britain</a>	3	Level Three
GA33ARC07	<a href="#">The History of Archaeology</a>	3	Level Three
GA33ARC04	<a href="#">The Nature and Survival of Archaeological Evidence</a>	3	Level Three

#### Mandatory Academic Unit Group B – History

(A minimum of 18 graded credits required)

Unit Reference Number	Unit Name	Credits	Level
GA33HIS01	<a href="#">British Colonialism in Africa</a>	3	Level Three
GA33HIS15	<a href="#">British Foreign Policy in the 1930s</a>	3	Level Three
GA33HIS05	<a href="#">British Prehistory</a>	3	Level Three
GA33HIS14	<a href="#">Decolonisation of British Colonial Africa</a>	3	Level Three
GA33HIS41	<a href="#">Economic Change in the Interwar Period</a>	3	Level Three
GA33HIS29	<a href="#">Examining the Experiences of the American Enslaved</a>	3	Level Three
GA33HIS04	<a href="#">Greece: The Classical Era (Fifth Century BCE)</a>	3	Level Three
GA33HIS13	<a href="#">Hitler's Persecution of the Jews</a>	3	Level Three
GA33HIS20	<a href="#">Hitler's Rise to Power</a>	3	Level Three
GA33HIS16	<a href="#">Introduction to the Dark Ages 476 – 1000</a>	3	Level Three
GA33HIS10	<a href="#">Introduction to the High Medieval Age in Britain 1000-1200</a>	3	Level Three
GA36HIS28	<a href="#">Key Traditions in Political Philosophy</a>	6	Level Three
GA33HIS21	<a href="#">Liverpool and the Atlantic Slave Trade</a>	3	Level Three
GA33HIS32	<a href="#">Medieval Britain c.1150-1450</a>	3	Level Three
GA33HIS09	<a href="#">Regional History</a>	3	Level Three
GA33HIS30	<a href="#">Remembering Windrush</a>	3	Level Three

GA33HIS33	<a href="#">Rome: The Age of Augustus</a>	3	Level Three
GA33HIS17	<a href="#">Rome: The Collapse of the Republic</a>	3	Level Three
GA33HIS11	<a href="#">Rome: The Early Empire</a>	3	Level Three
GA33HIS26	<a href="#">Stalin's Rise to Power</a>	3	Level Three
GA33HIS08	<a href="#">Stalinism and Modernisation in Russia</a>	3	Level Three
GA33HIS35	<a href="#">Studying History: An Introduction</a>	3	Level Three
GA33HIS23	<a href="#">The 'Viking Age': from the Eighth to the Eleventh Century</a>	3	Level Three
GA33HIS36	<a href="#">The American Civil Rights Movement</a>	3	Level Three
GA33HIS06	<a href="#">The Ancient Near East: Egyptian and Mesopotamian Civilisations (3200 - 2600 BCE)</a>	3	Level Three
GA33HIS25	<a href="#">The Ancient Near East: Second Millennium (1500 to 1150 BCE)</a>	3	Level Three
GA33HIS34	<a href="#">The Ancient Near East: Second Millennium (2000 to 1500 BCE)</a>	3	Level Three
GA33HIS07	<a href="#">The Ancient Near East: Third Millennium</a>	3	Level Three
GA33HIS38	<a href="#">The Arab-Israeli Conflict since 1948</a>	3	Level Three
GA33HIS39	<a href="#">The Birth of Modern Ireland</a>	3	Level Three
GA33HIS42	<a href="#">The Birth of the Modern British State</a>	3	Level Three
GA33POL11	<a href="#">The British Abolition Movement to End the Slave Trade in 1807</a>	3	Level Three
GA33HIS43	<a href="#">The English Reformation</a>	3	Level Three
GA33HIS44	<a href="#">The First Crusade and the Rise and Fall of the Outremer</a>	3	Level Three
GA33HIS45	<a href="#">The Impact of the Second World War on Europe</a>	3	Level Three
GA33HIS46	<a href="#">The Industrial Revolution in Britain: Nature and Scope 1760 - 1830</a>	3	Level Three
GA36HIS47	<a href="#">The Industrial Revolution in Britain: Social Consequences 1800 - 1850</a>	6	Level Three
GA36HIS48	<a href="#">The Renaissance</a>	6	Level Three
GA33HIS49	<a href="#">The Rise and Fall of the Normans in England</a>	3	Level Three
GA33HIS50	<a href="#">The Role of History in the Northern Ireland Crisis</a>	3	Level Three
GA33HIS51	<a href="#">The Role of the Liverpool Merchants in Developing Liverpool's Prominence in the Trans-Atlantic Slave Trade</a>	3	Level Three
GA33HIS52	<a href="#">The Russian Revolution and Stalin's Rise to Power</a>	3	Level Three
GA36HIS53	<a href="#">The Russian Revolutions of 1917</a>	6	Level Three
GA33HIS54	<a href="#">The Suffragette Movement</a>	3	Level Three

GA33HIS55	<a href="#">The War of the Roses</a>	3	Level Three
-----------	--------------------------------------	---	-------------

### Optional Academic Unit Group C – Theology

Unit Reference Number	Unit Name	Credits	Level
GA36TRS01	<a href="#">An Introduction to Christianity</a>	6	Level Three
GA36TRS04	<a href="#">Diversity and Religion in India</a>	6	Level Three
GA33TRS06	<a href="#">Introduction to Theology with Religious Studies</a>	3	Level Three
GA36TRS07	<a href="#">The Origins and Growth of Islam</a>	6	Level Three

### Ungraded Units

#### Optional Ungraded Unit Group A - Archaeology

Unit Reference Number	Unit Name	Credits	Level
UA33ARC08	<a href="#">The Archaeology of Early Medieval Britain</a>	3	Level Three
UA33ARC05	<a href="#">The Archaeology of Later Prehistoric Britain</a>	3	Level Three
UA33ARC01	<a href="#">The Archaeology of Roman Britain</a>	3	Level Three
UA33ARC07	<a href="#">The History of Archaeology</a>	3	Level Three
UA33ARC04	<a href="#">The Nature and Survival of Archaeological Evidence</a>	3	Level Three



## Optional Ungraded Unit Group B - History

Unit Reference Number	Unit Name	Credits	Level
UA33HIS01	<a href="#">British Colonialism in Africa</a>	3	Level Three
UA33HIS15	<a href="#">British Foreign Policy in the 1930s</a>	3	Level Three
UA33HIS05	<a href="#">British Prehistory</a>	3	Level Three
UA33HIS14	<a href="#">Decolonisation of British Colonial Africa</a>	3	Level Three
UA33HIS41	<a href="#">Economic Change in the Interwar Period</a>	3	Level Three
UA33HIS29	<a href="#">Examining the Experiences of the American Enslaved</a>	3	Level Three
UA33HIS04	<a href="#">Greece: The Classical Era (Fifth Century BCE)</a>	3	Level Three
UA33HIS13	<a href="#">Hitler's Persecution of the Jews</a>	3	Level Three
UA33HIS20	<a href="#">Hitler's Rise to Power</a>	3	Level Three
UA33HIS16	<a href="#">Introduction to the Dark Ages 476 – 1000</a>	3	Level Three
UA33HIS10	<a href="#">Introduction to the High Medieval Age in Britain 1000-1200</a>	3	Level Three
UA36HIS28	<a href="#">Key Traditions in Political Philosophy</a>	6	Level Three
UA33HIS21	<a href="#">Liverpool and the Atlantic Slave Trade</a>	3	Level Three
UA33HIS32	<a href="#">Medieval Britain c.1150-1450</a>	3	Level Three
UA33HIS09	<a href="#">Regional History</a>	3	Level Three
UA33HIS30	<a href="#">Remembering Windrush</a>	3	Level Three
UA33HIS33	<a href="#">Rome: The Age of Augustus</a>	3	Level Three
UA33HIS17	<a href="#">Rome: The Collapse of the Republic</a>	3	Level Three
UA33HIS11	<a href="#">Rome: The Early Empire</a>	3	Level Three
UA33HIS26	<a href="#">Stalin's Rise to Power</a>	3	Level Three
UA33HIS08	<a href="#">Stalinism and Modernisation in Russia</a>	3	Level Three
UA33HIS35	<a href="#">Studying History: An Introduction</a>	3	Level Three
UA33HIS23	<a href="#">The 'Viking Age': from the Eighth to the Eleventh Century</a>	3	Level Three
UA33HIS36	<a href="#">The American Civil Rights Movement</a>	3	Level Three
UA33HIS06	<a href="#">The Ancient Near East: Egyptian and Mesopotamian Civilisations (3200 - 2600 BCE)</a>	3	Level Three
UA33HIS25	<a href="#">The Ancient Near East: Second Millennium (1500 to 1150 BCE)</a>	3	Level Three
UA33HIS34	<a href="#">The Ancient Near East: Second Millennium (2000 to 1500 BCE)</a>	3	Level Three
UA33HIS07	<a href="#">The Ancient Near East: Third Millennium</a>	3	Level Three
UA33HIS38	<a href="#">The Arab-Israeli Conflict since 1948</a>	3	Level Three

UA33HIS39	<a href="#">The Birth of Modern Ireland</a>	3	Level Three
UA33HIS42	<a href="#">The Birth of the Modern British State</a>	3	Level Three
UA33POL11	<a href="#">The British Abolition Movement to End the Slave Trade in 1807</a>	3	Level Three
UA33HIS43	<a href="#">The English Reformation</a>	3	Level Three
UA33HIS44	<a href="#">The First Crusade and the Rise and Fall of the Outremer</a>	3	Level Three
UA33HIS45	<a href="#">The Impact of the Second World War on Europe</a>	3	Level Three
UA33HIS46	<a href="#">The Industrial Revolution in Britain: Nature and Scope 1760 - 1830</a>	3	Level Three
UA36HIS47	<a href="#">The Industrial Revolution in Britain: Social Consequences 1800 - 1850</a>	6	Level Three
UA36HIS48	<a href="#">The Renaissance</a>	6	Level Three
UA33HIS49	<a href="#">The Rise and Fall of the Normans in England</a>	3	Level Three
UA33HIS50	<a href="#">The Role of History in the Northern Ireland Crisis</a>	3	Level Three
UA33HIS51	<a href="#">The Role of the Liverpool Merchants in Developing Liverpool's Prominence in the Trans-Atlantic Slave Trade</a>	3	Level Three
UA33HIS52	<a href="#">The Russian Revolution and Stalin's Rise to Power</a>	3	Level Three
UA36HIS53	<a href="#">The Russian Revolutions of 1917</a>	6	Level Three
UA33HIS54	<a href="#">The Suffragette Movement</a>	3	Level Three
UA33HIS55	<a href="#">The War of the Roses</a>	3	Level Three

### Optional Ungraded Unit Group C - Theology

Unit Reference Number	Unit Name	Credits	Level
GA36TRS01	<a href="#">An Introduction to Christianity</a>	6	Level Three
GA36TRS04	<a href="#">Diversity and Religion in India</a>	6	Level Three
GA33TRS06	<a href="#">Introduction to Theology with Religious Studies</a>	3	Level Three
GA36TRS07	<a href="#">The Origins and Growth of Islam</a>	6	Level Three

### Optional Ungraded Unit Group D – Developmental

Unit Reference Number	Unit Name	Credits	Level
UD33DEV23	<a href="#">Communication: Academic Essay Writing</a>	3	Level Three

UD36DEV35	<a href="#">Communication: Critical Thinking in Academic Writing</a>	6	Level Three
UD33DEV29	<a href="#">Communication: Portfolio of Writing Exercises</a>	3	Level Three
UD33DEV25	<a href="#">Communication: Presentation Skills</a>	3	Level Three
UD23DEV21	<a href="#">Communication: Punctuation and Grammar Skills</a>	3	Level Two
UD23DEV20	<a href="#">Communication: Reading Strategies</a>	3	Level Two
UD33DEV24	<a href="#">Communication: Report Writing</a>	3	Level Three
UD23DEV19	<a href="#">Communication: Speaking and Listening Skills</a>	3	Level Two
UD23DEV22	<a href="#">Communication: Writing for Meaning</a>	3	Level Two
UD33DEV10	<a href="#">ICT: Advance Use of ICT</a>	3	Level Three
UD33DEV15	<a href="#">ICT: Advanced Word Processing</a>	3	Level Three
UD23DEV09	<a href="#">ICT: Using ICT</a>	3	Level Two
UD26DEV24	<a href="#">ICT: Using ICT and Word Processing</a>	6	Level Two
UD23DEV11	<a href="#">ICT: Using Presentation Software</a>	3	Level Two
UD23DEV13	<a href="#">ICT: Using Spreadsheets</a>	3	Level Two
UD23DEV14	<a href="#">ICT: Word Processing</a>	3	Level Two
UD33DEV27	<a href="#">Personal Development: Applying for HE</a>	3	Level Three
UD33DEV28	<a href="#">Personal Development: Setting Targets and Reflective Practice</a>	3	Level Three
UD33DEV26	<a href="#">Personal Development: Study Skills</a>	3	Level Three
UD33DEV32	<a href="#">Professional Behaviours</a>	3	Level Three
UD33DEV30	<a href="#">Research: Practical Research for Psychology</a>	3	Level Three
UD33DEV31	<a href="#">Science: Biological Practical Skills</a>	3	Level Three
UD23DEV06	<a href="#">Science: Introduction to Biology</a>	3	Level Two
UD23DEV08	<a href="#">Science: Introduction to Chemistry</a>	3	Level Two
UD23DEV07	<a href="#">Science: Introduction to Physics</a>	3	Level Two
UD36DEV37	<a href="#">Study Skills: Academic Skills for Access to HE</a>	6	Level Three
UD36DEV38	<a href="#">Study Skills: Access Research Project</a>	6	Level Three
UD33DEV18	<a href="#">Study Skills: Critical Analysis</a>	3	Level Three
UD33DEV16	<a href="#">Study Skills: Developing Research Skills</a>	3	Level Three
UD36DEV36	<a href="#">Study Skills: Research Skills and Using Information</a>	6	Level Three
UD33DEV17	<a href="#">Study Skills: Using Research Skills</a>	3	Level Three
UD23DEV02	<a href="#">Use of Number: Data Handling and Probability</a>	3	Level Two

UD23DEV03	<a href="#">Use of Number: Maths Project</a>	3	Level Two
UD23DEV04	<a href="#">Use of Number: Measure and Shape</a>	3	Level Two
UD23DEV01	<a href="#">Use of Number: Numbers and Algebra</a>	3	Level Two

# Delivering this Qualification

## Becoming a Provider

To deliver this qualification you must be a recognised Open Awards Provider. For more information, head to our [website](#) or contact the team on 0151 494 2072.

## How to Deliver

If you are approved to deliver Access to HE Diplomas with Open Awards, you can apply deliver this Diploma by completing a [Merlin Form](#) and submitting via the Open Awards portal. For more information, see the Provider Handbook, or contact the team on 0151 494 2072 or [customerservices@openawards.org.uk](mailto:customerservices@openawards.org.uk).

If you are not already an approved Access to HE provider, please contact the team on [enquiries@openawards.org.uk](mailto:enquiries@openawards.org.uk) to discuss the approval process.

## Registering Learners

Access to HE learners should be registered within 6 weeks of the learner's individual start date or before the learner's official (usually UCAS) application deadline via the Open Awards Secure Portal. Please make sure that learners are registered with the correct details and on the correct Diploma. If learners are registered incorrectly, there will be an administration charge to rectify errors.

Learners can be added onto existing course runs but are subject to the 6-week registration deadline.

Amendments or late registrations may be requested up to 26 weeks from the learner's start date but are only considered in extenuating circumstances and on an individual basis. These requests may result in further investigations by Open Awards and control measures may be applied.

Learner registration data can be submitted using the provided 'LRF (Access to HE)' template or via a report generated from your own MIS system. The data provided must be in accordance with the Access to the HE Data Specification document which is available via the secure portal.

You will need to register your learners via the [the Portal](#). More information can be found in our Access to HE Provider Handbook.

## **Quality Assurance and Standardisation**

Delivery of this qualification must be done so in accordance with Quality Assurance Agency (QAA) regulatory guidelines and in line with Open Awards' quality assurance processes. Please see our Access to HE Provider Handbook for more information.

## **Provider Staff Requirements**

It is expected that providers will have occupationally competent staff with relevant sector experience for their role in the delivery of the units/qualifications being offered.

For the delivery and assessment of this qualification, it is expected that staff have a qualification at the level higher than the qualification in a related academic subject and have up-to-date working knowledge and experience of best practice in assessment and quality assurance.

Providers are responsible for ensuring that their staff are occupationally competent and have access to appropriate training and support. They are also responsible for notifying Open Awards of staff changes.

## **Assessment**

Each Access to HE Diploma must be supported by assessment plans to ensure that students are able to demonstrate the skills, knowledge and confidence that will prepare them for the rigorous assessment regimes in higher education.

Tutors must develop plans which show how they intend to assess each unit and the Diploma as a whole. These plans must be internally moderated. The assessment plan should cover the whole Diploma and include:

- Number of assignments
- Type and range of assessments
- How tasks will allow for differentiation
- An assessment strategy for the whole Diploma
- A schedule of delivery and assessment/ scheme of work
- Consideration as to whether the strategy prepares learners for Higher Education

In order to achieve the Diploma, learners must meet all Learning Outcomes and associated Assessment Criteria in all units approved in the Diploma specification.

Each Assessment Criterion must be assessed only once. For graded units, a grade can only be determined upon completion of all unit learning outcomes.

There are three Grading Standards which must be applied equally to all units and all assessments within graded academic units. The three grading standards are:

1. Knowledge and Understanding
2. Subject Specific Skills
3. Transferable Skills

For more information on grading, please see the Provider Handbook or visit the QAA website [here](#).

A variety of assessment methods should be used which will allow learners the opportunity to develop experience and skills required for HE study. At least one unit from each module should be assessed using a formal and controlled assessment method e.g. examinations.

Where a unit is assessed by more than one assignment, the assessment strategy must clearly state which graded descriptors will be considered for each assignment and how you will apply a single grade for the unit.

Assessment practices must reflect the Equality and Diversity Policy of Open Awards. Reasonable adjustments may be required for individual learners to enable them to undertake assessments fairly. Please see our Reasonable Adjustments and Special Considerations Policy for more information.

### **Preparing Assignments**

One of the many benefits of an Open Awards Access to HE Diploma is that tutors design the assignments for their own provision to suit the context of delivery and to make the most of the variety of assessments methods available in individual circumstances. Please see our [Access to HE Provider Handbook](#) for more information.

### **Drafts, Submissions and Re-submissions**

It is a requirement that you publish procedures for the formal submission of work for assessment in your course handbook. These procedures must be the same for all the Access Diplomas that you are approved to deliver.

Please see our [Access to HE Provider Handbook](#) for more information.

## Internal Verification

Internal verification is a process by which the provider systematically samples and evaluates its assessment practices and decisions, and acts on the findings to ensure consistency and fairness. The main purpose is to improve and standardise practice in the assessment of learners.

The Access to HE Coordinator must take responsibility for internal verification of all Access to HE Diplomas at your organisation and we will expect that you have the appropriate levels of resources to implement these processes.

Verification activities must include:

- Pre-delivery verification
- Verification of achievement

## Internal Standardisation

Standardisation is a vital component of any robust quality assurance system and as a condition of provider approval all Open Awards Access to HE providers agree to participate in standardisation activities.

Where more than one tutor / assessor makes assessment decisions and recommendations for the award of credit to learners on the same Diploma or similar courses it is essential that internal verification processes include the standardisation of their practice.

Open Awards expect providers to plan and undertake standardisation of internally-set tasks and the outcomes of internal assessment **at least twice a year**.

Please see our [Access to HE Provider Handbook](#) for more information on verification and standardisation activities required.

## External Standardisation

Standardisation is a vital component of any robust quality assurance system and as a condition of provider approval all Open Awards Access to HE providers agree to participate in standardisation activities, both internally and externally.

Open Awards runs a series of standardisation activities that are accessible to all Access to HE providers.

Open Awards runs live standardisation events for each pathway to allow practitioners to peer review and learn from each other through networking. We are aware that some staff may wish to participate in standardisation activities but will be unable to attend events at the Open Awards office.

We also offer online standardisation activities. You will be provided with access to an online repository of standardisation activities, training and opportunities to share best practices.



For more information on each of these processes, please see the [Access to HE Provider Handbook](#).

## **Training and Support**

Open Awards offers a variety of training and support to Providers. Our online training and support is free of charge and can be accessed on the following link [ehttps://oalearn.org.uk/shop](https://oalearn.org.uk/shop). An everlasting coupon (PLUC code) will be issued to each Provider to gain free access to these resources.

## **Recognition of Prior Learning and Achievement (RPL)**

Learners presenting evidence of accredited prior learning on non-Access courses can apply for exemption for credit on relevant Level 2 and Level 3 units where appropriate.

Learners who have achieved Access to HE Diploma credits (either from Open Awards or another AVA) may wish to claim credit towards an Open Awards Diploma. Credit transfer is dependent on the content of the unit/s from which those credits were gained matching the content of the unit/s for which they wish to claim.

For more information, please see our Recognition of Prior Learning Policy found on [the Portal](#).

## Appendices and Links

The following documents can be viewed on the Open Awards [website](#):

1. Provider Handbook
2. Enquiries and Appeals Policy and Procedures
3. Complaints Policy
4. Equality and Diversity Policy
5. Invoicing Policy
6. Privacy Policy
7. Reasonable Adjustments and Special Considerations Policy and Procedures

Additional supporting documents can be viewed in the Open Awards Portal.

© Copyright Open Awards 2024.

All rights reserved. Permission is granted to reproduce for personal and educational use only. Commercial copying, hiring or lending is prohibited.

**Open Awards**

17 De Havilland Drive,  
Estuary Commerce Park  
Speke  
Liverpool  
L24 8N

**0151 494 2072**

[enquiries@openawards.org.uk](mailto:enquiries@openawards.org.uk)

[www.openawards.org.uk](http://www.openawards.org.uk)

@openawards