



openawards

# Open Awards Entry Level Award 3 and Certificate in Skills for Travelling Independently (RQF)

Award 601/8889/3

Certificate 601/8890/X



QUALIFICATION GUIDE

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## About the Qualification

<b>Title</b>	Award/Certificate in Skills for Travelling Independently (RQF)
<b>QAN</b>	Award – 601/8889/3 Certificate – 601/8890/X
<b>Sector</b>	14. Preparation for Life and Work
<b>Level</b>	Entry Level 3
<b>Funding</b>	<a href="#">Please click here for more information</a>
<b>Pricing Information</b>	<a href="#">Please click here for more information</a>
<b>Review Date</b>	31/05/2021

<b>Ofqual Purpose</b>	Recognise personal growth and engagement in learning
<b>Ofqual Sub-Purpose</b>	Recognise development in life and/or skills to operate independently and effectively in life, learning and work

<b>Total Qualification Time/Guided Learning</b>	
<b>Award</b>	
Total Qualification Time (hours)	80
Guided Learning (hours)	61
<b>Certificate</b>	
Total Qualification Time (hours)	150
Guided Learning (hours)	122

<b>Age Range and Restrictions:</b>	
Pre -16	✓
16 – 18	✓
19+	✓
Any other restrictions specific to the qualification(s)	None

### **Any specified entry requirements**

There are no specific prior achievements required. However, it may be useful to have completed Entry Level 2 Skills towards Travelling in the Community. There are no restrictions on learner entry and the Award or Certificate may be studied alongside other vocational qualifications.

Given the requirements to travel a route independently, it is also recommended that providers complete robust initial assessment and risk assessments to ensure that this qualification is appropriate for the learners and will support their long-term career and personal goals and aspirations.

### **Recommended Assessment Method Summary**

Learners will be required to complete a portfolio of evidence set and marked by the education provider and externally quality assured by Open Awards.

Candidates must provide sufficient evidence that they have the required knowledge, skills and understanding of the assessment criteria and that it is their own work.

Types of evidence could include:

- a) Observation of performance
- b) Questioning (written or oral)
- c) Practical Activities
- d) Photographs or videos
- e) Personal statements
- f) Project work
- g) Witness testimonies
- h) Group discussion
- i) Recognition of Prior Learning

Assessment practices must reflect the Equality and Diversity Policy of Open Awards.

## Qualification Units

Rules of Combination	
<b>Award</b>	
Credit Value of the Qualification	8
Minimum Credits to be achieved at the Level of the Qualification	8
Mandatory Units A	4
Optional Group B	4
<b>Certificate</b>	
Credit Value of the Qualification	15
Minimum Credits to be achieved at the Level of the Qualification	15
Mandatory Units A	4
Optional Group B	11

### Mandatory Unit Group A

QAC Code	Unit Name	Credits	Level
T/508/4613	<a href="#">Travel Independently on a Chosen Journey</a>	4	Entry Level Three

### Optional Units Group B

QAC Code	Unit Name	Credits	Level
J/508/4664	<a href="#">Appropriate Behaviour when Travelling on Public Transport</a>	3	Entry Level Three
A/508/4662	<a href="#">Benefits of Independent Travel</a>	1	Entry Level Three
Y/508/4667	<a href="#">Communication Skills when Travelling Using Public Transport</a>	3	Entry Level Three
D/508/4671	<a href="#">Crossing Roads Safely and Independently</a>	2	Entry Level Three
R/508/4666	<a href="#">Planning a Safe Route</a>	3	Entry Level Three
H/508/4672	<a href="#">Preparing Yourself for a Journey Using Public Transport</a>	2	Entry Level Three
Y/508/4670	<a href="#">Problem Solving Skills when Travelling Independently</a>	3	Entry Level Three
L/508/4665	<a href="#">Stranger Awareness when Using Public Transport</a>	3	Entry Level Three
A/508/4614	<a href="#">Using a Mobile Phone</a>	1	Entry Level Three
Y/508/4491	<a href="#">Using Road Signs and Landmarks</a>	2	Entry Level Three
H/508/4669	<a href="#">Personal Safety when Travelling Independently</a>	3	Entry Level Three

## Delivering this Qualification

### Becoming a Centre

To deliver this qualification you must be a recognised Open Awards centre. For more information, head to our website or contact the team on 0151 494 2072

### How to Deliver

You can deliver this qualification by completing a [New Qualification Request Form](#) via the Open Awards portal. For more information, see the Centre Handbook, or contact the team on 0151 494 2072.

### Registering Learners

Once you are ready to deliver this qualification, you will need to register your learners in line with the timescales below:

Short courses (15 weeks or less) within 25 working days of the course start date.  
Full year long courses (over 15 weeks) within 60 working days of the course start date.

You will need to register your learners via the Open Awards [portal](#).

### Quality Assurance and Standardisation

Delivery of this qualification must be done so in accordance with Ofqual regulatory guidelines and in line with Open Awards' quality assurance processes. Template forms and guidance documents are available via the Open Awards portal.

#### **Centre Staff Requirements**

Centres are responsible for ensuring that their staff are suitably skilled and experienced. Tutors/ assessors and internal quality assurance (IQA) staff must have relevant occupational knowledge and/or occupational competence at the same level or higher as the units being delivered.

It is recommended that any travel trainers delivering have completed, as a minimum, a Level 2 Award in Skills for Teaching Independent Travel or that they have sufficient experience in delivering independent travel training and that robust risk assessment processes are in place.

Although not mandatory, best practice would be for Assessors to hold the relevant D32/D33/A1/AQA unit(s) and Level 3 Award in Education or Training. Likewise, best practice would be for Internal Verifiers to hold the relevant D34/V1/IQA unit(s).

Centres are responsible for notifying Open Awards of staff changes.

### **Training and support**

Open Awards offers training and support events in Delivery & Assessment and Quality Assurance. These events are held throughout the year. Such events will also provide an opportunity to identify and share best practice. Up to date details of these training events are on our [website](#).

### **Internal Quality Assurance (IQA)**

All centres delivering Open Awards provision must operate rigorous internal quality assurance systems. A centre must identify how they will internally quality assure and standardise their delivery and assessment before delivering a course.

### **External Quality Assurance (EQA)**

Centre approval compliance monitoring and external quality assurance is carried out by Open Awards' Lead Quality Reviewers/External Quality Assurers who will confirm that the centre is assessing to standard and ensure that there are robust quality assurance systems embedded.

Please refer to Internal and External Quality Assurance within the Centre Handbook.

### **Standardisation**

Centres are required to contribute to national standardisation as requested by Open Awards. Open Awards offers Standardisation events that are held throughout the year. Such events will also provide an opportunity to identify and share best practice. Up to date details of training and standardisation events can be found on our website.

Further guidance on Quality Assurance and Standardisation please refer to the [Centre Handbook](#)

## **Recognition of Prior Learning and Achievement (RPL)**

RPL is a method of assessment that considers whether a learner can demonstrate that they can meet the assessment requirements for a unit through knowledge, understanding or skills they may already possess. Evidence of learning must be sufficient, reliable and valid.

It is the responsibility of the centre to inform Open Awards at registration of any exemptions and/or equivalences for which a claim may be made. These claims will be subject to external verification by the Open Awards' Lead Quality Reviewer for the centre.

For more information, please see our Recognition of Prior Learning Policy found on the Open Awards [portal](#).

## **Health and Safety (where applicable)**

It is recognised, that there is a high element of risk associated with independent travel training – teaching people with disabilities and/or learning difficulties to travel independently. The aim of this learning programme is to reduce that risk to the same level as anybody else travelling on their own. Centres are responsible for their own training delivery and risk assessment processes and evidence collection to comply with their internal policies. It is recommended that centres put in place training activity risk assessments and individual risk assessments for each learner to ensure the learners safety throughout the programme.



## Appendices and Links

Appendix Name
<a href="#">Centre Handbook</a>
<a href="#">Enquiries, Complaints and Appeals Policy</a>
<a href="#">Equality and Diversity Policy</a>
<a href="#">Invoicing Policy</a>
<a href="#">Privacy Policy</a>

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