

Purpose Statement

Open Awards Entry Level Award and Certificate in Retail Skills (Entry 3) (RQF)

The primary purpose of these qualifications is to recognise the development of knowledge and skills regarding exploring opportunities in retail. These qualifications have been designed to enable you to explore this vocational area and gain skills and confidence in retail, which may lead to voluntary/paid employment.

Who are they for?

- All learners in all learning environments
- Those enhancing working skills
- Those who are preparing for working life

What do these qualifications cover?

To achieve the **Award**, you will have to complete 10 credits (70 hours of learning). For the **Certificate** you will have to complete 16 credits (130 hours of learning).

To gain either qualification you must complete a one credit mandatory unit in Exploring Opportunities in Retail. With the remaining credit chosen from Option Group B which includes the following units:

- Displaying Merchandise
- Handling Payments in a Sales Situation
- Handling Stock in a Retail Environment
- Introduction to Retail Skills
- Keeping a Retail Environment Clean, Tidy and Safe
- Looking after Customers in a Retail Environment

What are the Entry Requirements?

There are no age restrictions for working towards these qualifications and no specific prior achievements required.

What are the Assessment Methods?

You will be required to complete a portfolio of evidence to achieve these qualifications.

Types of evidence included in your portfolio could include:

- Videos/photographs
- Reflective journals
- Questions/answers
- Worksheets
- Recorded discussions with your tutor

What are the Progression Opportunities?

These qualifications have been developed to enable you to progression to further learning and/or employment.

You may choose to progress to further studies, such as:

- Open Awards Level 1 Award/Certificate in Retail Knowledge
- Other vocational qualifications at Level 1
- Supported Internships/Voluntary Work/other employment

Who supports these qualifications?

Our schools' sector is very keen to support these qualifications and they include (but is not limited to) Manor Academy, Abbots Lea School and Abbey Hill Academy.