

Purpose Statement

Open Awards Entry Level 3 Functional Skills in English

The qualification will teach you English skills you can use in daily life. It will help you to progress to the Level 1 Functional Skills in English. It could help you get a job or become a volunteer.

Who is it for?

- People wanting to develop basic English skills
- People looking to work towards higher English qualifications including GCSEs
- People doing a supported internship
- People doing a vocational learning course

What does this qualification cover?

To achieve the qualification you will be required to commit to approximately 60 hours of guided learning.

You learn to deal with English problems that will help you develop skills across speaking, listening and communicating; reading and writing.

Examples of the types of skills you will develop include:

- Communicating information and opinions clearly
- Responding appropriately to questions
- Listening and responding appropriate to other points of view
- Reading words correctly
- Spelling words correctly
- Identifying different purposes of texts
- Using a range of punctuation correctly
- Sequencing words
- Writing texts
- Using language appropriate for purpose and audience

What are the Entry Requirements?

This qualification is suitable for people of any age

You do not need to have:

- Any previous experience
- Any previous qualifications

How do I start?

Speak to your tutor or teacher. If you are not in school or college, you ask for help from:

- Parent/Carer
- Support worker
- Employer
- Friend

What are the Assessment Methods?

There will be tests at the end of your course. This will be marked by your teacher or tutor. If you do not pass the test, you can try again. You can view examples of these assessments on our website www.openawards.org.uk

What are the Progression Opportunities?

When you achieve your qualification, you will be able to show you have basic English skills. These are important to

- Schools
- Colleges
- Employers
- You!

You could go on to study towards English qualifications at a higher level. The next level is Level 1. Example qualifications are:

- Functional Skills Qualification in English at Level 1
- Awards in English at Level 1

You could also start a different course to help you get a job. An example is:

- A supported internship
This course includes: - Work Placements - Qualifications - Maths/English