

# Purpose Statement

## Level 3 Certificate in Skills for Managing Independent Travel Training Programmes (RQF)

The primary purpose of this qualification is to prepare you for employment as a Travel Trainer Co-ordinator or Manager. Travel Training is a growing area across the education and third sectors as it is recognised as a positive approach to promoting independence for young people and adults with disabilities. The Level 3 Certificate aims to give you the underpinning knowledge and skills needed to work in the role of a travel training co-ordinator or manager, overseeing travel training programmes and supervising a team of travel trainers. If you are looking for a meaningful supervisory role, supporting people to fulfil their potential and learn essential life-skills, this qualification could be for you.

### Who is it for?

Professionals in education or caring roles who are looking to manage travel training as part of a new or existing role.

Travel Trainers who are looking to develop their skills and knowledge to progress within the sector.

### What does this qualification cover?

To achieve the qualification you will be required to achieve 18 credits and to commit to approximately 180 hours of learning.

You will be required to complete 2 mandatory units:

- Supervise, Monitor and Review Independent Travel Training Programmes
- Managing Risk in Travel Training Programmes

These are designed to give you knowledge of the processes and systems for supervising and reviewing independent travel training programmes with a clear focus on managing the risk associated with independent travel training.

You will then complete a range of generic optional units. Examples of these include:

- Facilitate Learning and Development For Individuals
- Equality and Diversity
- Take Responsibility for Health, Safety and Security in Your Team
- Provide Leadership for Your Team

## **What are the Entry Requirements?**

It is recommended that you have completed the Level 2 Award in Skills for Teaching Independent Travel or have previous experience of delivering independent travel training programmes. You must be at least 18 to undertake this qualification.

## **What are the Progression Opportunities?**

The qualification provides you with the knowledge and skills to work effectively and safely in the role of a travel trainer co-ordinator or supervisor. This level of learning has been highlighted by employers as appropriate for this role. However, you may be required to complete additional employer-specific training, such as safeguarding/child protection and health and safety.

For those looking to develop their skills further, there is the opportunity to progress to the next level of learning dependent on your personal career goals. Examples could include:

- Level 4 Certificate/Diploma in Leadership and Management
- Level 4 Certificate in Education and Training
- Level 4 Certificate in Management for Health and Social Care

## **What are the Assessment Methods?**

You will be required to complete a portfolio of evidence to achieve this qualification. There is an expectation that components of this qualification will be completed in a practical setting. For example, you are required to undertake supervisory activities with travel trainers and complete and review risk assessments. Types of evidence included in your portfolio could include:

- Reflective Journals
- Assignments
- Practical work e.g. risk assessments or route plans
- Professional discussions

## **Who supports this qualification?**

This qualification has been supported by a range of training providers with experience of delivering information, advice and guidance including: Career Connect, AQR and Holistic Partnership