Subject Specialist Writer & Reviewer (Substance Misuse)

**RESPONSIBLE TO:** Product Development Manager

**STATUS:** Contractor

**SALARY:** £150 per day

Open Awards offers a range of subject specialist qualifications to help meet our company ethos to Change Lives Through Learning. We are currently looking for subject specialist writers and reviewers who can support revalidation activities for the academic year.

For the contracted period you will be required to review and provide feedback on the following qualification:

* Open Awards Level 3 Certificate in Understanding and Responding to Substance Misuse (RQF)

Depending on the outcome of the review you may be required to write new content to ensure our qualifications remain up to date. This will be discussed with you at interview.

**Skills and Experience Required**

* Relevant qualification and/or experience
* Relevant and current sector specialist knowledge
* The ability to produce excellent reports to agreed deadlines
* Able to work unsupervised in a timely manner
* Excellent interpersonal skills and proven organisational ability
* Excellent attention to detail

This position is on a self-employed basis, and we consider our payment structure to be in line with industry standards.

Please note that appointment to the bank of writer & reviewers does not necessarily guarantee that work will be available in any particular year.

Please send your CV and a covering letter outlining how you meet the requirements of this role to enquiries@openawards.org.uk.