

2025/2026





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### Being an Open Awards Approved Provider

#### Apply to Become an Open Awards Provider

To deliver Open Awards qualifications, units or programmes, you will need to complete a provider approval process. All Open Awards providers are fully supported through the approval process by our experienced team. If you are ready to apply to be approved by Open Awards, please complete the <a href="New Business Enquiry Form">New Business Enquiry Form</a> or contact the team on 0151 494 2072 or <a href="enquiries@openawards.org.uk">enquiries@openawards.org.uk</a>.

The Provider Approval Fee is a non-refundable, one-off fee to cover the cost of the review of your application. The fee includes dedicated support with producing and reviewing the required policies and procedures; curriculum planning support; and agreeing an action plan collaboratively.

New Provider Approval Fee	£670
Approved Provider Wall Plaque	£95

Once approved, providers will be invoiced for the Annual Provider Recognition Fee (pro rata'd for the number of months remaining in the academic year).

#### **Annual Provider Recognition Fee**

All approved providers pay an annual provider recognition fee. This fee gives you access to online quality and compliance training activities; ongoing curriculum planning support; and advice and guidance from a dedicated Quality and Standards Advisor.

The annual recognition fee will be pro-rata'd in the first year.

Annual Provider Recognition Fee	£700
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### **Regulated Qualifications and Courses**

- Unit Courses Registrations
- Regulated Qualification Registrations
- Levels 2 and Above Regulated Qualification Registrations

#### **Unit Courses**

Open Awards qualifications are made up of units. If you do not want to deliver a full regulated qualification, you can create a bespoke course made up of units from across our qualifications. Units can be packaged into a course by submitting a request via the Portal.

Please note, you cannot create a course using a mix of qualification and quality endorsed units.

If you need support creating your course, please contact the team on customerservices@openawards.org.uk or 0151 494 2072.

Learner Registration (based on Intended Credit Value of course)

£6 per credit, per learner

Please note, there is a minimum charge of £20 per course.

Additional credits awarded above course or qualification credit value will be chargeable on award at **£6** per credit.



### **Regulated Qualification Registrations**

Open Awards offers a range of qualifications regulated by Ofqual from Entry Level 1 – Level 4. All fees include registration and certificate.

#### Vocational, Occupational and Other Life Skills Qualifications

(Portfolio of evidence assessment method)

	Size								
Level	Award	Certificate	Extended Certificate	Diploma	Extended Diploma				
Entry Levels 1-3	£30.50	£47	£67	£113	N/A				
Level 1	£38	£54	£75	N/A					
Level 2 and above		<u>Please</u>	see individual	prices.					

#### **Short Qualifications – Multiple-Choice Assessment**

(Online multiple-choice assessment method set by Open Awards)

Registration and Assessment	£13.50 (includes one free resit)
Additional Resits	£13.50



# Level 2 and Above – Individual Pricing

Sector Code	Qualification Suite	Level	Qualification Title	Qualification Accreditation Number (QAN)	Price
	Acoptics	Three (3)	Open Awards Level 3 Diploma in the Principles of Aseptic Pharmaceuticals Processing (RQF)	603/3312/1	£140
	Aseptics	Three (3)	Open Awards Level 3 Diploma in the Principles of Aseptic Pharmaceuticals Processing (Wales)	C00/4840/0	£140
	Adult Social Care	Two (2)	Open Awards Level 2 Adult Social Care Certificate (RQF)	610/4087/3	£68.50
1 - Health,	Health and Care	Two (2)	Open Awards Level 2 Certificate in Skills for Health and Care Professions	603/2320/6	£68
Public Services and Care		Two (2)	Open Awards Level 2 Diploma in Skills for Health and Care Professions	601/7563/1	£125
	LGBTQ+	Three (3)	Open Awards Level 3 Certificate in Cultural Awareness of the LGBTQ+ Community (RQF)	603/4474/X	£86
	Maternity Support Work	Three (3)	Open Awards Level 3 Certificate in Maternity Support Work (RQF)	603/6625/4	£83
		Four (4)	Open Awards Level 4 Certificate in Mental Health Aware Leadership (RQF)	603/5916/X	£88
	Mental Health	Four (4)	Open Awards Level 4 Diploma in Mental Health Aware Leadership (RQF)	610/3376/5	£117
	Occupational Health	Three (3)	Open Awards Level 3 Certificate for Occupational Health Technicians (RQF)	610/2366/8	£100



Sector Code	Qualification Suite	Level	Qualification Title	Qualification Accreditation Number (QAN)	Price
		Three (3)	Open Awards Level 3 Certificate for Occupational Health Technicians (Wales)	C00/4782/6	£100
		Two (2)	Open Awards Level 2 Certificate in the Principles and Practice for Pharmacy Support Staff (Apprenticeship Route) (RQF)	603/6810/X	£105
		Two (2)	Open Awards Level 2 Technical Occupational Entry in the Principles and Practice for Pharmacy Support Staff (Certificate)	610/4508/1	£105
		Two (2)	Open Awards Level 2 Certificate in the Principles and Practice for Pharmacy Support Staff (Wales)	C00/4848/2	£105
	Pharmacy	Two (2)	Open Awards Level 2 Certificate in Principles and Practices for Pharmaceutical Technical Support Services (RQF)	610/2857/5	£101
		Three (3)	Open Awards Level 3 Diploma in the Principles and Practice for Pharmacy Technicians (Integrated Apprenticeship) (RQF)	603/6988/7	£193
		Three (3)	Open Awards Level 3 Technical Occupational Entry in the Principles and Practice for Pharmacy Technicians (Diploma)	610/4031/9	£193
		Three (3)	Open Awards Level 3 Diploma in the Principles and Practice for Pharmacy Technicians (Wales)	C00/4950/5	£193
	Safeguarding	Two (2)	Open Awards Level 2 Award in Principles of Safeguarding and Child Protection (RQF)	603/6391/5	£13.50



Sector Code	Qualification Suite	Level	Qualification Title	Qualification Accreditation Number (QAN)	Price
	Substance Misuse	Three (3)	Open Awards Level 3 Certificate in Understanding and Responding to Substance Misuse (RQF)	603/6050/1	£81
		Two (2)	Open Awards Level 2 Award in Skills for Teaching Independent Travel (RQF)	601/8876/5	£41.50
	Travel Training	Three (3)	Open Awards Level 3 Certificate in Skills for Managing Independent Travel Training Programmes (RQF)	601/8886/8	£86
	Science	Two (2)	Open Awards Level 2 Award in Science (RQF)	603/6103/7	£41.50
2 – Science and Mathematics		Two (2)	Open Awards Level 2 Certificate in Science (RQF)	603/6106/2	£68
manomano		Two (2)	Open Awards Level 2 Diploma in Science (RQF)	603/6107/4	£125
	Equine Massage	Four (4)	Open Awards Level 4 Diploma in Equine Sports Massage (RQF)	610/1414/X	£136
		Four (4)	Open Awards Level 4 Diploma in Equine Health, Massage and Manual Therapy (RQF)	610/5344/2	£212
3 – Agriculture, Horticulture and		Five (5)	Open Awards Level 5 Diploma in Equine Therapy and Rehabilitation (RQF)	610/6226/1	£230
Animal Care	Land-Based	Two (2)	Open Awards Level 2 Certificate in Skills for Working in Land-Based Industries (RQF)	601/8845/5	£68
	Industries	Two (2)	Open Awards Level 2 Diploma in Skills for Working in Land-Based Industries (RQF)	603/3765/5	£125
	Rodent Control	Two (2)	Open Awards Level 2 Award in the Principles of Rodent Control (RQF)	610/1782/6	£31.50



Sector Code	Qualification Suite	Level	Qualification Title	Qualification Accreditation Number (QAN)	Price
		Two (2)	Open Awards Level 2 Award in Rodent Control for Gamekeepers and Rural Environments (RQF)	610/1783/8	£31.50
		Two (2)	Open Awards Level 2 Award in Maritime Studies (RQF)	603/3509/9	£41.50
		Two (2)	Open Awards Level 2 Award in Maritime Studies: Deck Rating (RQF)	610/5500/1	£49.75
		Two (2)	Open Awards Level 2 Certificate in Maritime Studies: Able Seafarer (Deck) (RQF)	610/5501/3	£72.50
	Maritime Three	Two (2)	Open Awards Level 2 Diploma in Maritime Studies: Workboats (RQF)	610/5502/5	£123
4 – Engineering and		Three (3)	Open Awards Level 3 Award in Maritime Mathematics (RQF)	603/6367/8	£41
Manufacturing Technology		Three (3)	Open Awards Level 3 Award in Vessel Stability (RQF)	603/6477/4	£40
		Three (3)	Open Awards Level 3 Certificate in Maritime Studies (RQF)	603/3360/1	£94
		Three (3)	Open Awards Level 3 Diploma in Maritime Studies: Officer of the Watch on Merchant Vessels of less than 500 Gross Tonnage (Near Coastal) (RQF)	610/5503/7	£101
	Track and Rail	Two (2)	Open Awards Level 2 Certificate in Skills for Track and Rail Site Maintenance (RQF)	601/8641/0	£68
5 – Construction,	Construction	Two (2)	Open Awards Level 2 Award in Construction and Building Crafts (RQF)	601/1500/2	£44



Sector Code	Qualification Suite	Level	Qualification Title	Qualification Accreditation Number (QAN)	Price
Planning and the Built		Two (2)	Open Awards Level 2 Certificate in Construction and Building Crafts (RQF)	601/1561/0	£68
Environment		Two (2)	Open Awards Level 2 Diploma in Construction and Building Crafts (RQF)	601/1502/6	£125
		Three (3)	Open Awards Level 3 Award in Advanced Fibre Networks Technology (RQF)	603/7806/2	£41
		Three (3)	Open Awards Level 3 Award in Advanced OTDR Testing (RQF)	603/7804/9	£41
		Three (3)	Open Awards Level 3 Award in Advanced Polarisation Mode Dispersion and Chromatic Dispersion Testing (RQF)	603/7803/7	£41
6 – Information	0	Three (3)	Open Awards Level 3 Award in Copper Communications Cable Testing and Fault Finding (RQF)	603/7802/5	£41
and Communications Communication Technology		Three (3)	Open Awards Level 3 Award in Copper Datacoms Cable Installation and Testing (RQF)	603/7808/6	£41
		Three (3)	Open Awards Level 3 Award in Fibre Optics Installation and Testing (RQF)	603/7800/1	£41
		Three (3)	Open Awards Level 3 Award in Laser Safety (RQF)	603/7801/3	£41
		Three (3)	Open Awards Level 3 Award in Optical Fibre and Cable Blowing (RQF)	603/7807/4	£41
		Three (3)	Open Awards Level 3 Award in Optical Network Design and Planning (RQF)	603/7805/0	£41



Sector Code	Qualification Suite	Level	Qualification Title	Qualification Accreditation Number (QAN)	Price
		Three (3)	Open Awards Level 3 Certificate in Communications Networks (RQF)	603/7809/8	£83
	Touch Typing	Two (2)	Open Awards Level 2 Award in Touch Typing (RQF)	610/1413/8	£41.50
		Two (2)	Open Awards Level 2 Award in Skills for Explosive Operatives (RQF)	610/1158/7	£49
	Explosive Engineering	Two (2)	Open Awards Level 2 Certificate in Skills for Explosive Operatives (RQF)	610/1159/9	£76
		Two (2)	Open Awards Level 2 Diploma in Skills for Explosive Operatives (RQF)	610/1160/5	£134
	Food Safety	Two (2)	Open Awards Level 2 Award in Food Safety in Catering (RQF)	603/1290/7	£13.50
7 Datail and	Logistics	Two (2)	Open Awards Level 2 Award in International Supply Chain Logistics (RQF)	603/6243/1	£44
7 – Retail and Commercial		Two (2)	Open Awards Level 2 Award in International Supply Chain Logistics (Wales)	C00/4732/3	£44
Enterprise		Two (2)	Open Awards Level 2 Certificate in International Supply Chain Logistics (RQF)	603/6247/9	£68
		Two (2)	Open Awards Level 2 Diploma in International Supply Chain Logistics (RQF)	610/0976/3	£128.50
		Two (2)	Open Awards Level 2 Extended Diploma in International Supply Chain Logistics (RQF)	610/0582/4	£152
		Three (3)	Open Awards Level 3 Award in International Supply Chain Logistics (RQF)	603/6046/X	£46
		Three (3)	Open Awards Level 3 Award in International Supply Chain Logistics (Wales)	C00/4732/4	£46



Sector Code	Qualification Suite	Level	Qualification Title	Qualification Accreditation Number (QAN)	Price
		Three (3)	Open Awards Level 3 Certificate in International Supply Chain Logistics (RQF)	603/6047/1	£94
		Three (3)	Open Awards Level 3 Diploma in International Supply Chain Logistics (RQF)	610/0583/6	£128
		Three (3)	Open Awards Level 3 Extended Diploma in International Supply Chain Logistics (RQF)	610/0584/8	£193
	Warehousing and Storage	Two (2)	Open Awards Level 2 Certificate in Warehousing and Storage (RQF)	601/3556/6	£68
	Creative and Cultural Industries	Two (2)	Open Awards Level 2 Award in Employment Skills for the Creative and Cultural Industries (RQF)	600/4974/1	£41.50
9 – Arts, Media and Publishing		Two (2)	Open Awards Level 2 Certificate in Employment Skills for the Creative and Cultural Industries (RQF)	600/4987/X	£68
	Quilting	Three (3)	Open Awards Level 3 Diploma in Master Quilting (RQF)	610/4687/5	£139
		Three (3)	Open Awards Level 3 Award in Assessing Competence in the Work Environment (RQF)	600/4647/8	£46
13 – Education and Training		Three (3)	Open Awards Level 3 Award in Assessing Vocationally Related Achievement (RQF)	600/4651/X	£46
	Assessment	Three (3)	Open Awards Level 3 Certificate in Assessing Vocational Achievement (RQF)	600/4648/X	£81
		Four (4)	Open Awards Level 4 Award in the Internal Quality Assurance of Assessments Processes and Practice (RQF)	600/4652/1	£49



Sector Code	Qualification Suite	Level	Qualification Title	Qualification Accreditation Number (QAN)	Price
		Four (4)	Open Awards Level 4 Certificate in Leading the Internal Quality Assurance of Assessment Processes and Practice (RQF)	600/4654/5	£85
		Four (4)	Open Awards Level 4 Award in Understanding the Internal Quality Assurance of Assessment Processes and Practice (RQF)	600/4655/7	£42
		Three (3)	Open Awards Level 3 Award in Understanding the Principles and Practices of Assessment (RQF)	600/4659/4	£41
	Due ille	Two (2)	Open Awards Level 2 Certificate in Use and Production of UEB Braille Content (RQF)	610/3352/2	£70
	Braille	Three (3)	Open Awards Level 3 Certificate in Supporting Teaching of UEB Braille (RQF)	610/3356/X	£94
	Early Years	Three (3)	Open Awards Level 3 Diploma for the Early Years Educator (RQF)	610/4351/5	£101
	Education and	Three (3)	Open Awards Level 3 Award in Education and Training (RQF)	601/0503/3	£46
	Training	Four (4)	Open Awards Level 4 Certificate in Education and Training (RQF)	603/0900/3	£94
	Forest Schools	Two (2)	Open Awards Level 2 Award in Forest School Programme Support (RQF)	601/1795/3	£41.50
		Three (3)	Open Awards Level 3 Certificate in Forest School Programme Leadership (RQF)	601/1727/8	£81
	Mentoring	Two (2)	Open Awards Level 2 Award in Peer Mentoring	601/6166/8	£41.50



Sector Code	Qualification Suite	Level	Qualification Title	Qualification Accreditation Number (QAN)	Price
		Three (3)	Open Awards Level 3 Certificate in Mentoring (RQF)	603/4525/1	£81
		Three (3)	Open Awards Level 3 Certificate in Mentoring Children and Young People (RQF)	603/4532/9	£81
		Four (4)	Open Awards Level 4 Award in Preparing for the Mentoring Role (RQF)	610/5025/8	£40
		Four (4)	Open Awards Level 4 Certificate in Advanced Mentoring (RQF)	603/7283/7	£94
	Remote Invigilation	Two (2)	Open Awards Level 2 Award in Remote Invigilation (RQF)	603/6753/2	£13.50
		Two (2)	Open Awards Level 2 Award in Youth Work Principles (England) (RQF)	603/6032/X	£42
		Two (2)	Open Awards Level 2 Certificate in Youth Work Practice (England) (RQF)	603/6033/1	£86
	Youth Work	Three (3)	Open Awards Level 3 Certificate in Youth Work Practice (England) (RQF)	603/6034/3	£94
		Three (3)	Open Awards Level 3 Diploma in Youth Work Practice (England) (RQF)	603/6035/5	£131
		Four (4)	Open Awards Level 4 Certificate in Professional Development (Youth Work) (RQF)	610/1677/9	£86
14 –	Skills for Further	Two (2)	Open Awards Level 2 Award in Skills for Further Learning and Employment (RQF)	601/3591/8	£41.50
Preparation for Life and Work	Learning and Employment	Two (2)	Open Awards Level 2 Certificate in Skills for Further Learning and Employment (RQF)	601/3589/X	£68



Sector Code	Qualification Suite	Level	Qualification Title	Qualification Accreditation Number (QAN)	Price
		Two (2)	Open Awards Level 2 Extended Certificate in Skills for Further Learning and Employment (RQF)	603/3556/7	£99.50
		Two (2)	Open Awards Level 2 Diploma in Skills for Further Learning and Employment (RQF)	601/3590/6	£125
	Nature Connection	Two (2)	Open Awards Level 2 Award in Nature, Connection and Wellbeing (RQF)	610/6336/8	£44
	Nature Connection	Four (4)	Open Awards Level 4 Certificate in Outdoor and Adventure Therapy (RQF)	610/6483/X	£105
	Professional Behaviours	Two (2)	Open Awards Level 2 Award in Professional Behaviours (RQF)	603/4689/9	£41.50
	Business	Two (2)	Open Awards Level 2 Certificate in Skills for Business (RQF)	601/7562/X	£68
15 – Business, Administration and Law	Dusilless	Two (2)	Open Awards Level 2 Diploma in Skills for Business (RQF)	603/2337/1	£125
		Three (3)	Open Awards Level 3 Certificate in Procurement and Supply Operations (Wales)	C00/4940/5	£93
	Procurement	Four (4)	Open Awards Level 4 Certificate in Procurement and Supply Management (Wales)	C00/4940/6	£93



#### **Functional Skills**

- Provider Approval
- Learner Registration and Assessment Fees
- Remote Invigilation

#### **Qualification Approval**

Open Awards offers a full suite of Functional Skills Qualifications from Entry Level 1 to Level 2. To deliver qualifications through Open Awards, you will need to be an approved provider and pay an annual fee. Please click <a href="here">here</a> to see the pricing information for becoming a provider.

You will then need to apply to deliver Functional Skills by submitting a New Qualification Request Form via the Portal.

Qualification Approval Fee (existing Open Awards provider)	£0
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#### **Learner Registration and Assessment Fees**

The learner registration fees include registration, assessment and certification.

Registration Fee	£21 per learner per subject
Resit (Mathematics)	£21 per learner per subject
<b>P</b>	£10.50
Resit (English)	per learner per component
Paper-based Assessments (Levels 1 and	£15 surcharge per learner per
2 only)	assessment component



# Remote Invigilation (Open Awards Invigilators)

Functional Skills and other online assessments can be delivered remotely. To deliver remote assessments using your own invigilators, you will need to apply for approval via the Portal. There is no charge for this. If you would like Open Awards to invigilate your assessments remotely, the following charges apply.

Component	Price per learner
Mathematics	£46
English - Reading	£32
English - Writing	£32
English - Speaking, Listening and	£35.75
Communicating	Minimum charge of £50
(minimum group of 3 learners required)	for one learner
Any other online assessment (excluding End-point Assessment)	£32



# **Essential Digital Skills**

- Provider Approval
- Learner Registration and Assessment Fees

#### **Qualification Approval**

Open Awards offers a full suite of Essential Digital Skills Qualifications at Entry Level 3 and Level 1. To deliver qualifications through Open Awards, you will need to be an approved provider and pay an annual fee. Please click <a href="here">here</a> to see the pricing information for becoming a provider.

You will then need to apply to deliver Essential Digital Skills via the Portal.

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#### **Learner Registration and Assessment Fees**

The learner registration fees include registration, assessment and certification.

Registration Fee	£22.50 per learner
Resit	£22.50 per learner



## **Skills Passport**

The Open Awards Skills Passport enables you to 'pick and mix' from a collection of over 50 regulated qualifications ranging from Entry Level 1 to Level 1. The available qualifications have been designed to recognise work and life skills, and to allow you to create a personalised curriculum for your learners.

For more information on the available qualifications, please click <u>here</u>.

If you need support creating your course, please contact the team on <a href="mailto:customerservice@openawards.org.uk">customerservice@openawards.org.uk</a> or 0151 494 2072.

Learner Registration	£72 per learner per
Learner Registration	year

The registration fee will allow you to select and award any qualifications from the Skills Passport within a 12-month period. The fee includes registration and certification.



# **Access to Higher Education Diplomas**

#### **Provider Approval**

Open Awards is an Access Validating Agency, regulated by the Quality Assurance Agency (QAA). To deliver Access to HE Diplomas through Open Awards, you will need to be an approved provider and pay an annual fee. Please click <a href="here">here</a> for pricing information on annual fees.

The approval process also applies to existing Open Awards providers who have not previously delivered Access to HE Diplomas through us.

New Provider Approval Fee	£670
Qualification Approval Fee (existing Open Awards provider)	£0
Approved Provider Wall Plaque	£95

#### **Learner Registration Fees**

The learner registration fees include registration and certification.

Registration Fee	£180 per learner
Late Registration Fee	£55 per learner
Access to Blended Learning Portal (optional)	£17 per learner



# Other Fees and Charges (Access to HE)

The learner registration fees include registration and certification.

Amendment to the Award of Credit	£118 per learner
New Access to HE Programme Development/ Validation	Free
Revalidation of Programmes	Free
Amendments to Programmes	Free
Programme Transfer from another Access Validating Agency	Free
Credit Transfer	Free



### Non-regulated Units and Programmes

- Quality Endorsed Units
- Badge of Excellence

#### **Quality Endorsed Units**

Quality Endorsed Units are units that do not sit within a regulated qualification. These units have the same features as qualification units, providing clear learning outcomes and assessment criteria whilst offering flexibility in teaching and assessment methods.

You can select units from our existing bank, or work with us to develop your own bespoke units. Units can then be packaged into a course by submitting a New Course Request Form via the Portal.

Please note, you cannot create a course using a mix of qualification and quality endorsed units.

If you need support creating your course, please contact the team on <a href="mailto:customerservices@openawards.org.uk">customerservices@openawards.org.uk</a> or 0151 494 2072.

Unit Development	£175 per unit
Unit Review (minimum every 5 years)	£175 per unit
Unit Amendment (within 5-years)	£40 per unit
Learner Registration (based on Intended Credit Value of course)	£6 per credit, per learner

Please note, there is a minimum charge of £20 per course. Additional credits awarded above course or qualification credit value will be chargeable on award at £6 per credit.



### **Badge of Excellence**

The Open Awards Badge of Excellence is a quality mark that recognises excellent learning provision and meaningful outcomes. Learners receive an Open Awards Certificate of Attendance on completion of the programme.

If you are not already, you will need to apply to be an Open Awards provider. Please complete a <u>New Business Enquiry Form</u> contact the team on 0151 494 2072 or enquiries@openawards.org.uk

New Provider Approval (includes first training programme approval)	£670

Once you are an approved provider, you can apply to have your programmes accredited by completing the Programme Approval Form via the Portal.

Training Programme Approval and Biennial Review	£325 per programme
Unlimited programmes	£3250
Certification	£13.50 per learner
Badge of Excellence Wall Plaque	£95



# **Experienced Worker Assessment (EWA)**

The Experienced Worker Assessment (EWA) is the assessment process to recognise occupational competence for people who have been working in a relevant industry role, normally for over five (5) years, but haven't been able to complete an equivalent Level 3 vocational qualification.

The Experienced Worker Assessment is based on the qualification requirements as defined in accordance with the associated ECS Card, so that both new entrants and existing workers are now being assessed and accredited against the same industry standard.

The assessment has been approved by the Joint Industry Board and ECS.

#### **Learner Registration Fees**

Copper Pathway	£96 per learner
Fibre Pathway	£96 per learner
Copper and Fibre Combined Pathway	£114 per learner



#### Micro-credentials

Micro-credentials are short, targeted learning programmes (typically under 10 hours) designed to recognise the specific skills and competencies needed today. Highly focused on one area of study, our micro-credentials allow you to:

- rapidly respond to evolving industry demands
- local learning needs
- your organisations' requirements.

Whether you're an employer aiming to upskill your team or a training provider growing your portfolio, our micro-credentials are designed to fit your goals. Choose the route that works best for you:

- 1. Recognise your existing training
- 2. Develop your own bespoke course
- 3. Choose one of our existing micro-credentials

Provider Approval Fee (if not already approved with Open Awards)	£125
Bespoke Course Accreditation	£50 per course
Approval to add an existing micro-credential course to your account	£0
Learner registration (including issue of digital badge)	£8 per learner



## **Apprenticeship Assessment**

Open Awards brings a wealth of experience and knowledge to the apprenticeship assessment market through our related products and services.

A high-quality assessment solution that is credible and underpinned by robust quality assurances processes.

Simple apprentice-centric processes and the flexibility to accommodate an employer's individual needs and circumstances.

Extensive experience in education and training, along with the capacity to expand our portfolio of assessments where there is employer demand.

Assessment materials and support guidance for apprentices, employers and training providers, developed by experienced occupational experts.

#### **Service Level Agreement**

Training providers and employers are responsible for choosing the apprenticeship assessment organisation for their apprentices. If Open Awards are chosen, the training provider will need to complete the service request form and sign a Service Level Agreement with Open Awards.

There is no charge for this process.

To speak to a member of the team about how we can support you and your apprentices, please contact us on 0151 494 2072 or enquiries@openawards.org.uk



# **Apprenticeship Assessment Fees**

The apprenticeship assessment fee includes registration, assessment and certification. You will be invoiced 5% at registration and 95% at gateway.

Occupational Route	Apprenticeship Standard	End-point Assessment Fee [per apprentice]	<b>Resit Fee</b> [plus reasonable travel expenses where applicable]
Agriculture, Environmental	ST0924 Level 5 Horticulture and	22000	£700 (Business Case and Presentation) £500
and Animal Care	Landscaping Technical Manager	23000	(Professional Discussion) £700 (Site Management Plan)
			£335 (Observation)
Care Services	ST0906 Level 3 Youth Support Worker	£750	£210 (Professional Discussion)
Construction and the Built Environment	ST0463 Level 2 Industrial Coatings Applicator	£1560	£375 (Practical Test) £315
LIMIOIIIIent	3 11		(Professional Discussion)



Changing	lives	through	learning

			Changing lives through le
			£73 (Knowledge Test)
	ST0161 Level 3 Junior Energy Manager	£1675	£625 (Energy Audit)
			£375 (Assessment Interview)
	ST0629 BEMS (Building Energy Management Systems) Controls	£2400	£450 (Project Report and Presentation with Questioning)
	Engineer		£450 (Practical Observation)
			£73 (Knowledge Test)
	ST0433 Level 3 Engineering Construction Erector Rigger	£2340	£560 (Practical Assessment)
			£385 (Technical Interview)
		£625	
Education and	ST0454 Level 3 Teaching		£280 (Observation)
Early Years	Assistant		£225 (Professional Discussion)



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	ST0805 Level 2 Construction Equipment Maintenance £1875 Mechanic		£575 (Practical Assessment with Questions)  £310 (Interview – Underpinned by Portfolio of Evidence)
Engineering and Manufacturing			£310 (Interview – Underpinned by Portfolio of Evidence)  £52 (Multiple-choice Test) £440 (Workplace Project)  £390 (Vocational Competence Discussion)  £42 (Knowledge Test) £245
	ST0495 Level 5 Rail and Rail Systems Engineer	£2495	(Workplace Project) £390
Health and Science	ST0299 Level 2 Pharmacy Services Assistant	£800 (£700 remote)	£42 (Knowledge Test) £245 (Observation) £155
	ST0300 Level 3 Pharmacy Technician (Integrated)	£260	Not Applicable
	ST0896 Level 3 Peer Worker	£790	(Observation) £255



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	ST0958 Level 3 Community	£1100	£42 (Knowledge Test) £575 (Demonstration of Practice)
	Health and Wellbeing	(£950 remote)	£255
	ST0945 Level 5 Outdoor Learning Specialist	£1875	(Professional Discussion) £495 (Customer Proposal Report and Presentation) £365 (Observation) £315
	ST0586 Level 7 Regulatory Affairs Specialist	£2290	(Professional Discussion) £575 (Project Showcase) £495 (Viva Voce)
Sales, Marketing and Procurement	ST0072 Level 2 Customer Service Practitioner	£575 (£475 remote)	£200 (Apprentice Showcase)  £200 (Observation)  £150 (Professional Discussion)



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		£200 (Work-based Project)
ST0071 Level 3 Customer Service Specialist	£650 (£550 remote)	£200 (Observation)
		£200 (Professional Discussion)



# Other Fees and Charges

- Administration
- Enquiries and Appeals
- Quality Assurance and Training
- Business and Product Development

#### Administration

Our processes and policies have been designed to avoid unnecessary additional charges to providers. Please see our Provider Handbook for further information relating to Registrations, Awards, and Quality Assurance.

Late Registrations (Regulated Qualifications and Units Courses)	£20 per learner
Late Registration (Access to HE)	£55 per learner
Late Submissions of Results	£29 per learner
Administration Charge	£30
Certificate/ Transcript Reissue	£45 [plus overseas postage cost]
Letter of Confirmation of Achievement	£45 per course
Learner Achievement Report (electronic)	£28 per course
Archive Search Fee (non-refundable)	£100



# **Enquiries and Appeals**

This section relates to formal enquiries and appeals against results or Open Awards decisions. Please see our Enquiries and Appeals policy for more information.

Please note, fees are refundable if the enquiry or appeal is upheld.

Stage 1 - Enquiries	
Examination/ assessment results – review of marking (includes administration check)	£60 per learner
Learner Assessment Feedback Report	£100
Risk/ approval status	£325
Moderation of internally marked assessments	£220 per course run

Stage 2 - Appeal	
Appeal against a decision regarding an application for reasonable adjustment or special consideration	£30 per learner
All other appeals	£118 per learner

Stage 3 – Independent Appeals Board	
Appeal against a decision regarding an application for reasonable adjustment or special consideration	£60 per learner
All other appeals	£175 per learner



#### **Quality Assurance and Training**

Our team is focused on the quality of your curriculum; it is vital that our robust quality assurance standards are upheld across all providers. The annual provider approval fee includes access to training and quality assurance activities in line with our Provider Handbook.

Additional Quality Assurance Support Activities	£200 (half day) £400 (full day)
Activities	[Plus expenses if onsite visit.]
Bespoke Training Delivery	Price upon request
Online Courses	Please visit <u>Open</u> <u>Awards Learn</u> for course prices.

#### **Business and Product Development**

Working together supports high-quality delivery to all Open Awards learners and we value working closely with you to develop your curriculum to meet yours and your learners' needs.

Bespoke Curriculum Planning	£200 (half day) £400 (full day)
	Plus expenses if onsite visit.
Unit Development	£175 per unit
Unit Review (minimum every 5 years)	£175 per unit
Unit Amendment (within 5-years)	£40 per unit
Qualification Development	From: £1000 – Award £1500 – Certificate £2000 – Diploma