

Being an Open Awards Approved Provider

Apply to Become an Open Awards Provider

To deliver Open Awards qualifications, units or programmes, you will need to complete a provider approval process. All Open Awards providers are fully supported through the approval process by our experienced team. If you are ready to apply to be approved by Open Awards, please complete the [new business enquiry form](#) or contact the team on 0151 494 2072 or enquiries@openawards.org.uk.

The Provider Approval Fee is a one-off fee to cover the cost of the review of your application. The fee includes dedicated support with producing and reviewing the required policies and procedures; curriculum planning support; and producing an action plan collaboratively.

New Provider Approval Fee	£550
Approved Provider Wall Plaque	£80

Annual Provider Recognition Fee

All approved providers pay an annual provider recognition fee. This is based on the number of learner registrations from the previous academic year (1st August – 31st July). This fee gives you access to online quality and compliance training activities; ongoing curriculum planning support; and advice and guidance from a dedicated Quality and Standards Advisor.

The annual recognition fee will be pro-rata'd in the first year.

Annual Registration Numbers	Fee
0-99 learners	£550
100+ learners	£675

Regulated Qualifications and Courses

- [Unit Courses Registrations](#)
- [Regulated Qualification Registrations](#)
- [Levels 3 and Level 4 Regulated Qualification Registrations](#)

Unit Courses

Open Awards qualifications are made up of units. If you do not want to deliver a full regulated qualification, you can create a bespoke course made up of units from across our qualifications. Units can be packaged into a course by submitting a New Course Request Form via the Portal.

Please note, you cannot create a course using a mix of qualification and quality endorsed units.

If you need support creating your course, please contact the team on customerservices@openawards.org.uk or 0151 494 2072.

Learner Registration <i>(based on Intended Credit Value of course)</i>	£5.25 <i>per credit, per learner</i>
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Please note, there is a minimum charge of £18 per course.

Additional credits awarded above course or qualification credit value will be chargeable on award at **£5.25** per credit.

Regulated Qualification Registrations

Open Awards offers a range of qualifications regulated by Ofqual from Entry Level 1 – Level 4.

All fees include registration and certificate.

Vocational, Occupational and Other Life Skills Qualifications (Portfolio of evidence assessment method)

Level	Size				
	Award	Certificate	Extended Certificate	Diploma	Extended Diploma
Entry Levels 1-3	£26	£40	£57	£97	N/A
Level 1	£32	£46	£64	£97	N/A
Level 2	£35	£58*	£82	£107	£130
Levels 3 and 4	Please see individual prices.				

*Open Awards Level 2 Certificate in The Principles and Practice for Pharmacy Support Staff (RQF) (both apprenticeship and non-apprenticeship route) has an individual registration price of £86.

Vocational Qualifications (Online multiple-choice assessment method)

Registration and Assessment	£11 (includes one free resit)
Resits	£11

Level 3 and 4 Qualifications – Individual Pricing

Sector Code	Qualification Suite	Qualification Title	QAN Number	Price
1 - Health, Public Services and Care	Aseptics	Open Awards Level 3 Diploma in the Principles of Aseptics Pharmaceuticals Processing (RQF)	603/3312/1	£120
	Information, Advice and Guidance	Open Awards Level 3 Certificate in Information, Advice and Guidance (RQF)	603/0910/6	£73
	LGBTQ+	Open Awards Level 3 Certificate in Cultural Awareness of the LGBTQ+ Community (RQF)	603/4474/X	£73
	Maternity Support Work	Open Awards Level 3 Certificate in Maternity Support Work (RQF)	603/6625/4	£71
	Mental Health	Open Awards Level 4 Certificate in Mental Health Aware Leadership (RQF)	603/5916/X	£75
	Pharmacy	Open Awards Level 3 Diploma in the Principles and Practice for Pharmacy Technicians (RQF)	603/6988/7	£165
		Open Awards Level 3 Diploma in the Principles and Practice for Pharmacy Technicians (Integrated Apprenticeship) (RQF)	603/5153/6	£165

	Substance Misuse	Open Awards Level 3 Certificate in Understanding and Responding to Substance Misuse (RQF)	603/6050/1	£70
	Travel Training	Open Awards Level 3 Certificate in Skills for Managing Independent Travel Training Programmes (RQF)	601/8886/8	£73
3 – Agriculture, Horticulture and Animal Care	Equine Massage	Open Awards Level 3 Diploma in Equine Sports Massage (RQF)	603/2348/6	£110
4 – Engineering and Manufacturing Technology	Maritime	Open Awards Level 3 Award in Maritime Mathematics (RQF)	603/6367/8	£35
		Open Awards Level 3 Award in Vessel Stability (RQF)	603/6477/4	£34
		Open Awards Level 3 Certificate in Maritime Studies (RQF)	603/3360/1	£81
6 – Information and Communication Technology	Communications Networks	Open Awards Level 3 Award in Advanced Fibre Networks Technology (RQF)	603/7806/2	£35
		Open Awards Level 3 Award in Advanced OTDR Testing (RQF)	603/7804/9	£35
		Open Awards Level 3 Award in Advanced Polarisation Mode Dispersion and Chromatic Dispersion Testing (RQF)	603/7803/7	£35
		Open Awards Level 3 Award in Copper Communications Cable Testing and Fault Finding (RQF)	603/7802/5	£35
		Open Awards Level 3 Award in Copper Datacoms Cable Installation and Testing (RQF)	603/7808/6	£35

		Open Awards Level 3 Award in Fibre Optics Installation and Testing (RQF)	603/7800/1	£35
		Open Awards Level 3 Award in Laser Safety (RQF)	603/7801/3	£35
		Open Awards Level 3 Award in Optical Fibre and Cable Blowing (RQF)	603/7807/4	£35
		Open Awards Level 3 Award in Optical Network Design and Planning (RQF)	603/7805/0	£35
		Open Awards Level 3 Certificate in Communications Networks (RQF)	603/78089/8	£71
7 – Retail and Commercial Enterprise	Logistics	Open Awards Level 3 Award in International Supply Chain Logistics (RQF)	603/7800/1	£39
		Open Awards Level 3 Certificate in International Supply Chain Logistics (RQF)	603//6047/1	£81
9 – Arts, Media and Publishing	Quilting	Open Awards Level 3 Diploma in Master Quilting (RQF)	610/0141/7	£110
13 – Education and Training	Assessment	Open Awards Level 3 Award in Assessing Competence in the Work Environment (RQF)	600/4647/8	£39
		Open Awards Level 3 Award in Assessing Vocationally Related Achievement (RQF)	600/4651/X	£39
		Open Awards Level 3 Certificate in Assessing Vocational Achievement (RQF)	600/4648/X	£70
		Open Awards Level 4 Award in the Internal Quality Assurance of Assessments Processes and Practice (RQF)	600/4652/1	£42

		Open Awards Level 4 Certificate in Leading the Internal Quality Assurance of Assessment Processes and Practice (RQF)	600/4654/5	£72
		Open Awards Level 4 Award in Understanding the Internal Quality Assurance of Assessment Processes and Practice (RQF)	600/4655/7	£36
		Open Awards Level 3 Award in Understanding the Principles and Practices of Assessment (RQF)	600/4659/4	£35
	Education and Training	Open Awards Level 3 Award in Education and Training (RQF)	601/0503/3	£39
		Open Awards Level 4 Certificate in Education and Training (RQF)	603/0900/3	£81
	Forest Schools	Open Awards Level 3 Certificate in Forest School Programme Leadership (RQF)	601/1727/8	£70
	Mentoring	Open Awards Level 4 Certificate in Advanced Mentoring (RQF)	603/7283/7	£81
		Open Awards Level 3 Certificate in Mentoring (RQF)	603/4525/1	£70
		Open Awards Level 3 Certificate in Mentoring Children and Young People (RQF)	603/4532/9	£70
	Youth Work	Open Awards Level 3 Certificate in Youth Work Practice (England) (RQF)	603/6034/3	£81
		Open Awards Level 3 Diploma in Youth Work Practice (England) (RQF)	603/6035/5	£112

Functional Skills

- [Provider Approval](#)
- [Learner Registration and Assessment Fees](#)
- [Remote Invigilation](#)

Provider Approval

Open Awards offers a full suite of Functional Skills Qualifications from Entry Level 1 to Level 2. To deliver qualifications through Open Awards, you will need to be an approved provider and pay an annual fee. Please click [here](#) to see the pricing information for becoming a provider.

You will then need to apply to deliver Functional Skills by submitting a New Qualification Request Form via the Portal.

Qualification Approval Fee <i>(existing Open Awards provider)</i>	£0
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Learner Registration and Assessment Fees

The learner registration fees include registration, assessment and certification.

Registration Fee	£17.50 <i>per learner per subject</i>
Resit (Mathematics and ICT)	£17.50 <i>per learner per subject</i>
Resit (English)	£8.75 <i>per learner per component</i>
Paper-based Assessments (Levels 1 and 2 only)	£8 surcharge <i>per learner per assessment component</i>

Remote Invigilation (*Open Awards Invigilators*)

Functional Skills assessments can be delivered remotely. To deliver remote assessments using your own invigilators, you will need to apply for approval via the Portal. There is no charge for this. If you would like Open Awards to invigilate your assessments remotely, the following charges apply.

Component	Price per learner
Mathematics/ ICT	£36
English - Reading OR Writing	£25
English - Reading AND Writing (in one session)	£43
English – Speaking, Listening and Communicating (<i>minimum group of 3 learners required</i>)	£28

Skills Passport

The Open Awards Skills Passport enables you to 'pick and mix' from a collection of over 50 regulated qualifications ranging from Entry Level 1 to Level 1. The available qualifications have been designed to recognise work and life skills, and to allow you to create a personalised curriculum for your learners.

For more information on the available qualifications, please click [here](#).

If you need support creating your course, please contact the team on customerservices@openawards.org.uk or 0151 494 2072.

Learner Registration	<i>£66 per learner per year</i>
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The registration fee will allow you to select and award any qualifications from the Skills Passport within a 12-month programme. The fee includes registration and certification.

Access to Higher Education Diplomas

Provider Approval

Open Awards is an Access Validating Agency, regulated by the Quality Assurance Agency (QAA). To deliver Access to HE Diplomas through Open Awards, you will need to be an approved provider and pay an annual fee. Please click [here](#) for pricing information on annual fees.

The approval process also applies to existing Open Awards providers who have not previously delivered Access to HE Diplomas through us.

New Provider Approval Fee	£550
Provider Approval Fee <i>(existing Open Awards provider)</i>	£0
Approved Provider Wall Plaque	£80

Learner Registration Fees

The learner registration fees include registration and certification.

Registration Fee	£165 <i>per learner</i>
Late Registration Fee	£45 <i>per learner</i>
Access to Blended Learning Portal <i>(optional)</i>	£10 <i>per learner</i>

Other Fees and Charges

The learner registration fees include registration and certification.

Amendment to the Award of Credit	£100 <i>per learner</i>
New Access to HE Programme Development/ Validation	Free
Revalidation of Programmes	Free
Amendments to Programmes	Free
Programme Transfer from another Access Validating Agency	Free
Credit Transfer	Free

End-Point Assessment (EPA)

Open Awards brings a wealth of experience and knowledge to the EPA market through our related products and services.

A high-quality EPA solution that is credible and underpinned by robust quality assurances processes.

Simple apprentice-centric processes and the flexibility to accommodate an employer's individual needs and circumstances.

Extensive experience in education and training, along with the capacity to expand our portfolio of assessments where there is employer demand.

Assessment materials and support guidance for apprentices, employers and training providers, developed by experienced occupational experts.

Service Level Agreement

Employers are responsible for choosing the End-point Assessment Organisation for their assessments. If Open Awards are chosen, the training provider will need to complete the service request form and sign a Service Level Agreement with Open Awards.

There is no charge for this process.

To speak to a member of the team about how we can support you and your apprentices with End-point Assessment, please contact us on 0151 494 2072 or enquiries@openawards.org.uk

End-point Assessment Fees

The End-point Assessment fee includes registration, assessment and certification. You will be invoiced 5% at registration and 95% at gateway.

Occupational Route	Apprenticeship Standard	End-point Assessment Fee	Resit Fee
Care Services	ST0906 Level 3 Youth Support Worker	£800 per learner	£300 <i>(observation)</i> £175 <i>(professional discussion)</i> <i>[plus reasonable travel expenses where applicable]</i>
Health and Science	ST0299 Level 2 Pharmacy Services Assistant	£900 per learner	£40 <i>(knowledge test)</i> £235 <i>(observation)</i> £150 <i>(professional discussion)</i> <i>[plus reasonable travel expenses where applicable]</i>
	ST0300 Level 3 Pharmacy Technician (Integrated)	£250 per learner	Not Applicable
	ST0945 Level 5 Outdoor Learning Specialist	Coming Soon	

Non-regulated Units and Programmes

- [Quality Endorsed Units](#)
- [Badge of Excellence](#)

Quality Endorsed Units

Quality Endorsed Units are units that do not sit within a regulated qualification. These units have the same features as qualification units, providing clear learning outcomes and assessment criteria whilst offering flexibility in teaching and assessment methods.

You can select units from our existing bank, or work with us to develop your own bespoke units. Units can be packaged into a course by submitting a New Course Request Form via the Portal.

Please note, you cannot create a course using a mix of qualification and quality endorsed units.

If you need support creating your course, please contact the team on customerservices@openawards.org.uk or 0151 494 2072.

Unit Development	£125 <i>per unit</i>
Unit Review (minimum every 5 years)	£125 <i>per unit</i>
Unit Amendment (<i>within 5-years</i>)	£25 <i>per unit</i>
Learner Registration (<i>based on Intended Credit Value of course</i>)	£5.25 <i>per credit, per learner</i>

Please note, there is a minimum charge of £18 per course. Additional credits awarded above course or qualification credit value will be chargeable on award at **£5.25** per credit.

Badge of Excellence

The Open Awards Badge of Excellence is a quality mark that recognises excellent learning provision and meaningful outcomes. Learners receive an Open Awards Certificate of Attendance on completion of the programme.

If you are not already, you will need to apply to be an Open Awards provider. Please complete a [New Business Enquiry Form](#) or contact the team on 0151 494 2072 or enquiries@openawards.org.uk

New Provider Approval <i>(includes first training programme approval)</i>	£550
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Once you are an approved provider, you can apply to have your programmes accredited by completing the Programme Approval Form via the Portal.

Training Programme Approval and Biennial Review	£275 <i>per programme</i>
Unlimited programmes	£2750
Certification	£11 <i>per learner</i>
Badge of Excellence Wall Plaque	£80

Other Fees and Charges

- [Administration](#)
- [Enquiries and Appeals](#)
- [Quality Assurance and Training](#)
- [Business and Product Development](#)

Administration

Our processes and policies have been designed to avoid unnecessary additional charges to providers. Please see our Provider Handbook for further information relating to Registrations, Awards, and Quality Assurance.

Late Registrations (<i>Regulated Qualifications and Units Courses</i>)	£17 <i>per learner</i>
Late Registration (<i>Access to HE</i>)	£45 <i>per learner</i>
Late Submissions of Results	£25 <i>per learner</i>
Administration Charge	£25
Certificate/ Transcript Reissue	£30
Letter of Confirmation of Achievement	£15 <i>per course</i>
Learner Achievement Report (<i>electronic</i>)	£15 <i>per unit</i>
Archive Search Fee (<i>non-refundable</i>)	£50

Enquiries and Appeals

This section relates to formal enquiries and appeals against results or Open Awards decisions. Please see our Enquiries and Appeals policy for more information.

Please note, fees are refundable if the enquiry or appeal is upheld.

Stage 1 - Enquiries	
Examination/ assessment results – administration check	£25 <i>per learner</i>
Examination/ assessment results – review of marking (<i>includes administration check</i>)	£50 <i>per learner</i>
Risk/ approval status	£300
Moderation of internally marked assessments	£200 <i>per course run</i>

Stage 2 - Appeal	
Appeal against a decision regarding an application for reasonable adjustment or special consideration	£25 <i>per learner</i>
All other appeals	£100 <i>per learner</i>

Stage 3 – Independent Appeals Board	
Appeal against a decision regarding an application for reasonable adjustment or special consideration	£50 <i>per learner</i>
All other appeals	£150 <i>per learner</i>

Quality Assurance and Training

Our team is focused on the quality of your curriculum; it is vital that our robust quality assurance standards are upheld across all providers. The annual provider approval fee includes access to training and quality assurance activities in line with our Provider Handbook.

Additional Quality Assurance Support Activities	£150 (<i>half day</i>) £300 (<i>full day</i>) <i>Plus expenses if onsite visit.</i>
Bespoke Training Delivery	<i>Price upon request</i>
Online Courses	<i>Please visit Open Awards Learn for course prices.</i>

Business and Product Development

Working together supports high-quality delivery to all Open Awards learners and we value working closely with you to develop your curriculum to meet yours and your learners' needs.

Bespoke Curriculum Planning	£150 (<i>half day</i>) £300 (<i>full day</i>) <i>Plus expenses if onsite visit.</i>
Unit Development	£125 <i>per unit</i>
Unit Review (<i>minimum every 5 years</i>)	£125 <i>per unit</i>
Unit Amendment (<i>within 5-years</i>)	£25 <i>per unit</i>
Qualification Development	From: £1000 – <i>Award</i> £1500 – <i>Certificate</i> £2000 – <i>Diploma</i>