

**ENTRY LEVEL 1
FUNCTIONAL SKILLS
ENGLISH: WRITING**

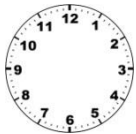


**QUESTION PAPER
SAMPLE ASSESSMENT MATERIAL**

Learner name:	<i>Auto-filled by XAMS</i>
Learner number:	<i>Auto-filled by XAMS</i>
Your Signature:	
Today's date:	<i>Auto-filled by XAMS</i>

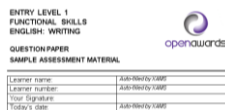


Total marks available: **30 marks**



Time limit: **40 minutes**

You need:



This **question and answer paper**



A **pen** with black or blue ink



You cannot use:



The **Internet**



A **dictionary**



Instructions

1. Check your name is correct on Page 1.
Write your **signature** if it is.
2. **Read** each question carefully
3. **Write** your answers in the spaces provided
4. Answer **all** the questions
5. **Check** your work at the end
6. Ask your teacher for more **paper** if you need it.
Write your name on any extra pieces of paper.
7. Your teacher will **collect** your paper at the end of the assessment



Answer:



Page left intentionally blank

Task 1 (10 marks)

Write the word with the correct spelling to fit in each sentence.

For example:

Are _____ there?

you

yoo

yu

Answeryou.....

1. _____ is it lunch time?

wen

when

wehn

Answer:

2. I _____ my family at work.

miss

mis

mice

Answer:

3. I have _____ my work today.

dun

don

done

Answer:

4. My favourite _____ is my mum.

purson

persan

person

Answer:

5. I want to _____ to the shop.

walk

wark

walc

Answer:

6. We will go out _____ lunch.

afta

arfter

after

Answer:

7. My hand is on my _____.

head

hed

haed

Answer:

8. I _____ the leader.

follo

folow

follow

Answer:

**For Markers
Use Only**

9. This question is _____ nine.

number

numba

namber

Answer:

10. I will _____ a picture.

droor

draw

dro

Answer:

**For Markers
Use Only**

Task 2 (9 marks)

1. Write about your **favourite place**.

- **Where** would you like to go?
- **What** do you like to do there?

Write in full sentences.

You may write up to 50 words.

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Task 3 (9 marks)

2. Write about the **food you eat**.

- **What** food do you like?
- **What** drinks do you like?

Write in full sentences.

You may write up to 50 words.

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Task 4

1. Put the following letters in alphabetical order. The first letter is done for you.

(1 mark)

c	e	b	d	f	a
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a					
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2. Put the following letters in alphabetical order. The first letter is done for you.

(1 mark)

K	H	J	M	I	L
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H					
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[End of assessment]

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For Marker's Use Only

Please tick	
I confirm that the work/evidence submitted is the learner's own work	<input type="checkbox"/>
I understand that learner results may be invalidated if evidence is submitted that does not belong to them	<input type="checkbox"/>

Questions	Marks available	Learner mark
Task 1	10	
Task 2	9	
Task 3	9	
Task 4	2	
Total	30	

Role	Name	Signature	Date
Marker			
IV (if sampled)			
EV (if sampled)			

English – Writing

Entry Level 1

Sample Assessment

General Marking Guidance

- Markers should apply the mark scheme consistently across all papers marked. Standardisation will take place at the beginning, middle and end of the marking window to ensure this takes place.
- Marks should be applied on the learners' assessment paper along with all associated feedback. It is recommended that marking is carried out using a different coloured pen to that of the learner.
- If a learner has crossed out a response to a question, the work should still be marked unless the learner has replaced it with an alternative answer.
- Markers should mark according to the mark scheme and should apply it positively awarding full marks where the answer meets the mark scheme.
- Where the answers do not meet the mark scheme, markers should be prepared to award zero marks.
- The mark scheme gives guidance as to how to allocate marks where an answer is graded according to learner performance. Where the response does not meet the requirements of the minimum mark, zero marks should be awarded.
- Where the mark scheme allows a mark for 'any (other) valid response', the marker should judge the response's merits based on the information provided in the assessment materials.
- Where the marker is unsure of how to apply the mark scheme, guidance from the team leader must be sought.
- Assessment papers and mark schemes must be kept secure at all times.
- Should any issues or irregular practice arise that may put at risk the security of assessment papers of mark schemes – these will be reported to Open Awards immediately.

Pass Mark: 19

E1 Writing Mark scheme – Sample Assessment

Entry 1 – Writing Task 1 (total marks available 10)				
Question Number	Question	Accepted Responses	Mark Allocated	Scope of Study Reference
1	Write the word with the correct spelling to fit in each sentence.	When	1	SoS15
2	Write the word with the correct spelling to fit in each sentence.	Miss	1	SoS15
3	Write the word with the correct spelling to fit in each sentence.	Done	1	SoS15
4	Write the word with the correct spelling to fit in each sentence.	Person	1	SoS15
5	Write the word with the correct spelling to fit in each sentence.	Walk	1	SoS15
6	Write the word with the correct spelling to fit in each sentence.	After	1	SoS15
7	Write the word with the correct spelling to fit in each sentence.	Head	1	SoS15
8	Write the word with the correct spelling to fit in each sentence.	Follow	1	SoS15
9	Write the word with the correct spelling to fit in each sentence.	Number	1	SoS15
10	Write the word with the correct spelling to fit in each sentence.	Draw	1	SoS15

E1 Writing Mark scheme – Sample Assessment

Entry 1 - Writing Task 2 and 3 (total marks available 18)			Assessor please note that the mark grid below should be used to allocate up to 9 marks for Q1, and then again to allocate up to 9 marks for Q2			
SoS	11. Punctuate simple sentences with a capital letter and a full stop	12. Use a capital letter for the personal pronoun 'I' and the first letter of proper nouns	13. Use lower-case letters when there is no reason to use capital letters	15. Spell correctly words designated for Entry Level 1	16a. Communicate information	16b. Use of words, phrases and sentences
Marks available						
3	NA	NA	NA	NA	NA	All words, phrases and sentences make sense and aid meaning / understanding.
2	NA	NA	NA	All words spelt correctly (including those from designated spelling lists when used)	Overall communicated information clearly and accurately.	Most words, phrases and sentences make sense and aid meaning / understanding.
1	More than one simple sentence punctuated accurately with capital letters and full stops.	Used capital letters appropriately and consistently all of the time for the personal pronoun 'I' and all proper nouns used and all lower-case letters formed/used appropriately when there is no reason to use capital letters.		Most words spelt correctly (including those from designated spelling lists when used)	Mostly communicated information clearly and accurately.	At least one word, phrase and sentence make sense and aids meaning / understanding.

E1 Writing Mark scheme – Sample Assessment

0	Simple sentence punctuation absent or incorrectly used, or very limited simple sentence punctuation; errors may be inconsistent.	No accurate use of capital letters for the personal pronoun 'I' or for proper nouns OR several different errors in the formation/use of lower-case letters when there is no reason to use capital letters.	Limited or no words spelt correctly (including those from designated spelling lists when used)	Do not communicate information clearly and accurately at all.	No examples of words, phrases and sentences make sense and aid meaning / understanding.
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Entry 1 – Writing Task 4 (total marks available 2)				
Question Number	Question	Accepted Responses	Mark Allocated	Scope of Study Reference
Task 3	1.Put the following letters in alphabetical order.	Correct order of lower-case letters (a, b, c, d, e, f, g) – 1 mark	1 mark	SoS14
	2.Put the following letters in alphabetical order.	Correct order of upper-case letters (H, I, J, K, L, M, N) – 1 mark	1 mark	SoS14