

Functional Skills

English – Reading

Entry Level 1

Set 4

External Assessment



Time allowed: 45 minutes

Learner Name										
Date Of Birth										
Unique Learner Number (ULN)										
Centre Name										
Today's Date										

Do not open the paper until you are told to do so.

Please read the following carefully before you begin this assessment:

- All of the details in the box above **MUST** be completed
- Check that your paper is the correct level and the correct subject
- All papers **MUST** be handed in at the end of the assessment
- You **MUST NOT** take assessment papers outside the assessment room
- You will need a blue or black pen
- You may use a dictionary
- You should try to answer all questions on this assessment paper
- Allow time to check your answers before the assessment ends
- Work through the paper steadily dividing your time between questions

Paper Information:

- There are **10** questions to answer
- Maximum marks available are **12**
- You have a total of **45 minutes** to complete all questions on the assessment paper

For Marker's Use	
Questions	Mark
1-5 (6)	
6-10 (6)	
Total (12)	

Task 1

Garden birds



Many **birds visit our gardens** every year. They are **lovely to watch**.

It is **helpful and fun** to make our gardens **safe for birds**.

Tips to get more birds into your garden

1. Put food out for the birds

This really helps the birds in winter when food is **hard to find**.

They like nuts or fat to eat.

2. Provide a bird bath

Birds will use a bird bath to **drink** and to **wash**.

3. Make your garden safe for birds

Have a wild corner where they can build a nest.

Put their food in places away from cats.

Question 1

(1 mark)

Which one is correct? Tick the right answer

The text tells you:

when to look for birds in your garden

how to get birds to visit your garden

Basic **what to do with pets** when birds visit your garden

what plants are best for birds in your garden

Question 2

(1 mark)

When is the **most helpful time** to **put food out** for birds?

<p>.....</p> <p>.....</p>

Question 3

(1 mark)

Give **one example** of **bird food** given in the text.

<p>.....</p> <p>.....</p>

Question 4

(1 mark)

Birds will use bird baths **to wash**.

What else do birds use **bird baths** for?

.....

.....

Question 5

(2 marks)

Give **two ways** you can make your garden **safe for birds**?

1)

2)

Task 2

Sending a letter



Follow these tips when writing your letter

The letter

- Use a black pen
- Write clearly

Address

- Put the **name and address** of the person who you are sending the letter to **on the front**
- Don't forget the **postcode**
- Leave a space around the address
- Check the address before you send the letter
- You can use a Postcode Checker on the internet to do this

Use a stamp

- Put the stamp in the top right hand corner
- Check you have paid the right money

Question 6

(1 mark)

What is the **text about**?

.....

.....

Question 7

(1 mark)

What **colour pen** does the text say **to use**?

.....

.....

Question 8

(1 mark)

Where do you put **the address**?

.....

.....

Question 9

(1 mark)

Where would you find the **Postcode Checker**?

.....

.....

Question 10

(2 marks)

Give **two tips** about the **stamp**.

1)

2)

End of assessment