

Open Awards – Excellence Standards

	Criteria
1. Identifying Appropriate Learners	1.1 Process in place to ensure appropriate learners are identified for the programme.
	1.2 Initial assessment completed to identify learner's aspirations and goals and to highlight support needs and learning styles.
	1.3 Accessibility of programme and learning assured for all learners
2. Staff and Facilities	2.1 Staff roles and responsibilities are clearly defined and meet the programme requirements
	2.2 Staff are appropriately trained and have suitable experience for the programme being delivered
	2.3 Facilities are fit for purpose for programme and provide environment conducive to learning
3. Programme objectives/purpose	3.1 Programme has clear and meaningful objectives/purpose which are relevant to target audience. The learning outcomes will enable learners to develop the personal, social and employability skills they have identified to support them to get their desired destination.
	3.1 Provision reflects local and national demand and/or priorities.
4. Delivery and Resources	4.1 Programme is clearly planned and structured to achieve objectives/purpose
	4.2 Activities are designed to meet individual learners' aspirations; learning styles; support needs and abilities
	4.3 Learners are able to apply knowledge gained or demonstrate the skills they have learnt in different contexts
5. Progress and Achievements	5.1 Evidence of learning is recorded and shows progress and achievement.
	5.2 Feedback to learners is clear, timely and constructive. Evidence that it supports their learning outcomes and progress.
	5.3 Achievements are celebrated
	5.4 Evidence that learning programmes have met learners' aspirations and programme objective
	5.5 Where appropriate, there is an effective 'handover' to destination providers
6. Continuous Improvement (or plans to do so)	6.1 Feedback collected from learners/delegates/partner organisations
	6.2 Programme (objectives; delivery; activities; assessments) updated based on feedback and outcomes as appropriate