



## Functional Skills English Level 2 Reading (Set 1)

PLEASE SIGN AND DATE BELOW TO CONFIRM DETAILS AND YOU UNDERSTOOD THE INSTRUCTIONS

First name:	Joe
Family name:	Blogs
Student number (ULN):	0
Centre number:	0
Date of birth:	06/05/1972
Signature:	
Today's date:	

Functional Skills - Awarding Consortium

Functional Skills English - Level 2 Reading

PLEASE READ THE TEXT BELOW CAREFULLY BEFORE COMMENCING THE ASSESSMENT

### INSTRUCTIONS AND GUIDANCE

- The test includes three tasks.
- The total number of marks is: **30 marks**
- The number of marks available for each question is shown in brackets.
- You have **1 hour and 15 minutes** to complete the assessment. The first 15 minutes is reading time.
- The invigilator will monitor the time and inform you when the test finishes at which point you must stop working.
- You should attempt to complete all of the tasks.
- You will need to read all of the texts in the **Resource Booklet** to answer the assessment questions. This is provided as a separate document alongside this assessment paper.
- Reading time is provided at the start but you can refer to the Resource Booklet throughout the assessment.
- You should plan your work carefully and be aware of the time available to complete the assessment.
- You should write on the printed side of the assessment paper only. Work completed on the other side will not be taken into consideration by the marker.
- You may use a **standard English dictionary**.

The allocation of marks for each task is shown in the table below

Task	Mark
1	9
2	10
3	11





Task	Mark
Total	30





**Task 1**

**Task 1 - Volunteering**

**Total marks available**

**9 marks**

You and members of your local community group have decided to start a campaign to encourage more people in the neighbourhood to sign up for the volunteering activities offered by the group. You want to help with the project's objectives and decide to do some research on how volunteering works.

You find a guide on a website about volunteering.

Read Text 1 in the Resource Booklet, 'Volunteers and Volunteering', and answer questions 1 - 4.

**As this is an assessment of your reading skills, you do not need to write in full sentences.**



**Question 1**

What are the two main purposes of the guide?

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**(2 marks)**



**Question 2**

The guide states that people have many different motivations for volunteering.

Give three examples from the text of reasons why people might decide to volunteer.

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**(3 marks)**





**Question 3**

Provide two examples from the guide of how community organisations might benefit from employing volunteers.

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**(2 marks)**



**Question 4**

The writer gives a lot of information and advice about volunteering.

Do you believe that the information is likely to help community organisations to recruit and manage volunteers?

Briefly explain your view using evidence from the text to support your opinion.

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**(2 marks)**





<b>Task 2</b>	<b>Task 2 - Ethical volunteering</b>
<b>Total marks available</b>	<b>10 marks</b>

You understand that it is now common for people to take 'gap years' at different stages in life and are thinking about volunteering in a foreign country. You want to choose a volunteer programme that can offer useful and rewarding experiences for you and for the people you will be working with.

You decide to do some research and find a brochure about ethical volunteering.

Read Text 2 in the Resource Booklet, 'Ethical Volunteering Guide', and answer questions 5 – 9.

**As this is an assessment of your reading skills, you do not need to write in full sentences.**



**Question 5**

The brochure includes several references to 'ethics' and 'ethical volunteering'.

Identify a key characteristic of volunteer schemes which the writer believes demonstrate an ethical approach to volunteering and outline briefly how it does so.

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**(2 marks)**



**Question 6**

What specific information should a good volunteer programme provide before you start working for them as a volunteer? Give two examples from the text.

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**(2 marks)**





**Question 7**

Make a note of two pieces of advice that you would give someone who wants to be sure that their chosen volunteering programme is of significant value or benefit to the local community.

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**(2 marks)**



**Question 8**

Briefly explain how having clear timeframes helps to identify quality and value in a volunteer programme.

Use evidence from the text to support your answer.

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**(2 marks)**



**Question 9**

The brochure presents questions (with accompanying advice given as the answers) to help people gain a better understanding of both the quality and the ethical value of volunteering placements.

Briefly outline the piece of advice about choosing a volunteer organisation which you think is the most important.

Make sure that you explain why and use the text to support your explanation.

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**Task 3**

**Task 3 - The CAPS programme**

**Total marks available**

**11 marks**

You want to spend some time volunteering and think that teaching English as a second language might be a good option. You decide to look for programmes that would allow you to help teach English abroad.

You do some research online and find an information sheet about the 'Conversation Assistant Programme for Schools'.

Read Text 3 in the Resource Booklet, 'What is CAPS?', and answer questions 10 – 14.

**As this is an assessment of your reading skills, you do not need to write in full sentences.**



**Question 10**

Briefly explain what the 'CAPS' programme is designed to do.

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**(1 mark)**



**Question 11**

Using the information sheet, what practical information would you give to someone who would like to know more about the Conversation Assistant's role?

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**(2 marks)**







**Question 12**

Briefly explain what the writer means when stating that the CAPS programme should be as accessible as possible.

Include examples from the text in your explanation.

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**(3 marks)**



**Question 13**

Do you believe that the information is likely to persuade young people to sign up to become Conversation Assistants (CA) for the programme?

Provide reasons for your answer and include evidence from the text to support your point of view.

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**(3 marks)**



**Question 14**

All of the texts use different techniques to influence their readers' points of view.

Briefly explain which text you think is most effective and why. Use evidence from more than one text to support your answer.

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**(2 marks)**







**[ End of test ]**

