

# Access to H.E. National Programme Unit



Unit Title:	Leadership and Management		
Graded Unit Code:	GA33MAN15	Ungraded Unit Code:	UA33MAN15
Pathway(s):	Business, Management, Accountancy		
Module(s):	Business		
Level:	3	Credit Value:	3
Valid from:	1 <sup>st</sup> August 2019	Valid to:	31 <sup>st</sup> July 2025

**The following QAA grade descriptors must be applied if you are delivering the graded version of this unit:**

1	Understanding of the subject
2	Application of knowledge
5	Communication and presentation
7	Quality

LEARNING OUTCOMES	ASSESSMENT CRITERIA
<b>The learner will:</b>	<b>The learner can:</b>
1. Understand the key differences and features of leaders and managers	1.1 Discuss the difference between leadership and management 1.2 Evaluate the different skills and behaviours exhibited by both
2. Understand different leadership styles	2.1 Discuss the different types of leadership and critically appraise them in three different contexts. 2.2 Discuss the features of John Adair's Action Centred Leadership and evaluate how this theory can be adopted to become a more effective leader.
3. Understand how a manager increases productivity and enables effective teamwork	3.1 Discuss the methods in which managers increase productivity, for example, appraisals, training, remuneration, etc

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LEARNING OUTCOMES	ASSESSMENT CRITERIA
<b>The learner will:</b>	<b>The learner can:</b>
	3.2 Discuss the features of an effective working team using an appropriate perspective such as Belbin or Truckman
	3.3 Evaluate the role of a leader or manager in supporting an effective team