# Open Awards
# Qualification Unit



This unit forms part of a regulated qualification. Click **here** to view qualifications.

## 1   Unit Details

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|---|---|
| Unit Title: | Building a Website |
| Unit Reference Number: | R/615/9845 |
| Level: | Level 2 |
| Credit Value: | 4 |
| Minimum GLH: | 30 |

## 2   Learning Outcomes and Criteria

| Learning Outcome (The Learner will): | Assessment Criterion (The Learner can): |
|---|---|
| 1. Be able to create structures and styles for websites | 1.1 Describe what website content and layout will be needed for each page |
| | 1.2 Plan and create web page templates |
| | 1.3 Select and use website features and structures to help the user navigate round web pages within the site |
| | 1.4 Create, select and use styles to keep the appearance of web pages consistent and make them easy to understand |
| | 1.5 Describe how copyright and other constraints may affect the website |
| | 1.6 Describe what access issues may need to be taken into account |
| | 1.7 Describe what file types to use for saving content |
| | 1.8 Store and retrieve files effectively, in line with local guidelines and conventions where available |
| 2 Be able to use website software tools to prepare content for websites. | 2.1 Prepare content for web pages so that it is ready for editing and formatting |

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| | | 2.2 | Organise and combine information needed for web pages including across different software |
| | | 2.3 | Select and use appropriate editing and formatting techniques to aid both clarity and navigation |
| | | 2.4 | Select and use appropriate development techniques to link information across pages |
| | | 2.5 | Change the file formats appropriately for content |
| | | 2.6 | Check web pages meet needs using IT tools and making corrections as necessary |
| 3 | Be able to publish websites. | 3.1 | Select and use appropriate testing methods to check that all elements of websites are working as planned |
| | | 3.2 | Identify any quality problems with websites and how to respond to them |
| | | 3.3 | Select and use an appropriate programme to upload and publish the website |
| | | 3.4 | Respond appropriately to problems with multiple page websites |