

Open Awards Qualification Unit



This unit forms part of a regulated qualification.

1 Unit Details

Unit Title:	Job Search
Unit Reference Number:	M/615/6967
Level:	Entry 3
Credit Value:	2
Minimum GLH:	20

2 Learning Outcomes and Criteria

Learning Outcome (The Learner will):	Assessment Criterion (The Learner can):
1. Know where to look for work	1.1 List a minimum of three places where work opportunities are advertised
	1.2 Name people or organisations that offer employment help and advice
2. Know how to identify relevant information	2.1 From a given job specification, identify the following information a) Description of job b) Wages c) Hours d) Location e) Contact details
	2.2 State what an employer might require as part of a job application
3 Understand terminology relating to job working hours	3.1 State what is meant by a) Fixed-term hours b) Part-time hours c) Zero-hour contract