

Open Awards Qualification Unit



Form OAQU

This unit forms part of a regulated qualification.

1 Unit Details

Unit Title:	Receiving and Storing Stock
QAC Code:	A/507/8280
Level:	Level 1
Credit Value:	2
Minimum GLH:	16

This unit may appear more than once in Skills for Further Learning and Employment Level 1 qualifications. However, learners will only be able to achieve this once.

2 Learning Outcomes and Criteria

Learning Outcome (The Learner will):	Assessment Criterion (The Learner can):
1. Be able to accept parts deliveries	1.1 Ensure that parts delivered conform to the type, quality and quantity expected
	1.2 Report any discrepancies in deliveries and storage to the relevant person promptly
	1.3 Identify and use location systems and place parts in the appropriate location for storage
	1.4 Store parts in a way that makes the best use of the space available and conforms to relevant regulations and practice and stock rotation requirements
	1.5 Follow relevant safe working practices associated with receiving of parts and the storage of parts
2. Be able to deal with stock control systems and documentation	2.1 Record details of stock received accurately
	2.2 Complete storage documentation accurately