

Open Awards Qualification Unit



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1 Unit Details

Unit Title:	Mentoring Skills
Unit Reference Number:	R/506/3574
Level:	Level 2
Credit Value:	3
Minimum GLH:	24

2 Learning Outcomes and Criteria

Learning Outcome (The Learner will):	Assessment Criterion (The Learner can):
1. Understand the stages of the 'mentoring' relationship	1.1 Describe the stages of a typical mentoring relationship
	1.2 Discuss the records that need to be kept regarding an ongoing mentoring relationship
2. Understand a range of techniques to make mentees feel comfortable and at ease	2.1 Describe and demonstrate a range of communication skills which would make mentees feel comfortable and at ease
	2.2 Describe the impact of the environment on the mentoring relationship
	2.3 Describe ways of dealing with potential barriers to a good mentoring relationship
3. Understand the boundaries of a mentoring relationship	3.1 Discuss why a 'contract' is important for a mentoring relationship
	3.2 Discuss the impact and importance of mentoring guidelines and ethical issues
	3.3 Describe how and when to end a mentoring relationship
4. Understand when and to who referrals should be made	4.1 Describe key referral routes
	4.2 Describe situations when mentees may need or benefit from being referred to other professionals