

# Functional Skills

## English – Writing

Entry Level 1

Set 4

External Assessment



Time allowed: 1 hour

Learner Name										
Date Of Birth										
Unique Learner Number (ULN)										
Centre Name										
Today's Date										

**Do not open the paper until you are told to do so.**

**Please read the following carefully before you begin this assessment:**

- All of the details in the box above **MUST** be completed
- Check that your paper is the correct level and the correct subject
- All papers **MUST** be handed in at the end of the assessment
- You **MUST NOT** take assessment papers outside the assessment room
- You will need a blue or black pen
- You may use a dictionary
- You should try to answer all questions on this assessment paper
- Allow time to check your answers before the assessment ends
- Work through the paper steadily dividing your time between questions

### Paper Information:

- There are **2** tasks to complete
- Maximum marks available are **10**
- You have a total of **1 hour** to complete all questions on the assessment paper

For Marker's Use	
Task	Mark
Task 1 (5)	
Task 2 (5)	
Total (10)	

**Task 1**

**(5 marks)**

You want to **sell your coat**.

Here is a picture of the coat.



**Write an advert.**

**Say what the coat looks like and how much you want to sell it for.**

Write **two or more full sentences** here:

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**Task 2**

**(5 marks)**

The **postman** gives you a **parcel for next door**.

**Write them a note** to tell them to collect it.

Tell them when you will be in.

Write **two or more complete sentences** below to **complete the note**:

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**End of assessment**