

Purpose Statement



Level 4 Certificate in Education and Training

The primary purpose of the Open Awards Level 4 Certificate in Education and Training is to prepare you to teach in a wide range of contexts and confirm confidence in an occupational role to a required set of standards. For those not currently in a teaching and training role, this qualification will give you an in-depth understanding of the knowledge required and assess your skills and competencies. For those already employed within the education and training sector, this qualification will contribute to your continued professional development and improved productivity and effectiveness in the workplace. This qualification is appropriate for you if you are aspiring to work effectively within an education and training role and you want to develop appropriate skills whilst learning in an education and training setting.



Who is it for?

- A individual who is not currently teaching and training but aspires to work in the profession
- An individual who is currently teaching and training
- An individual currently working as an assessor who wishes to achieve a teaching qualification

In all cases you will need to be able to and can meet the practice requirements, including the observed and assessed practice requirements.



What are the Entry Requirements?

This qualification is available for those who are aged 19+. Although no formal qualifications are required on entry all those joining this qualification should undertake an initial assessment of their own skills in English, mathematics and ICT, recording their development needs and agreeing an action plan to address any issues.



What does this qualification cover?

To achieve the qualification you will be required to achieve 36 credits and to commit to approximately 360 hours of learning.

You will need to achieve 21 Mandatory credits and 15 credits from the optional units group.

Mandatory units:

- Understanding Roles, Responsibilities and Relationships in Education and Training
- Delivering Education and Training
- Planning to Meet the Needs of Learners in Education and Training
- Assessing Learners in Education and Training
- Using Resources for Education and Training

Generic Optional units available include:

- Delivering employability skills
- Effective Partnership Working in the Learning and Teaching Context
- Equality and Diversity
- Inclusive practice
- Preparing for the personal tutoring role

Whilst working towards this qualification, you will need to complete a minimum of 30 hours of practice.

What are the Progression Opportunities?

The qualification provides a mechanism for you to recognise and develop your skills and establish personal, learning and employment goals. It's main purpose is to confirm competence in an occupational role to the standards required and it will support progression into a teacher/trainer role.



For those looking to develop their skills further, there is the opportunity to progress to the next level of vocational learning:

- Level 5 Diploma in Education and Training



What are the Assessment Methods?

You will complete a portfolio of evidence which could include a range of evidence including assessments, witness testimonies and reflective journeys.

You will be required to complete a minimum of three observations totalling a minimum of three hours and complete a minimum of 30 hours practice. Additional assessment information can be found on individual unit content.



Who supports this qualification?

The qualification was developed with and is supported by a diverse range of training providers and Further Education Colleges including Career Connect, Holistic Partnership Ltd and Rotunda Training.