



## **Purpose Statement**

**Awarding Organisation:** Open Awards

**Qualification Number:** 601/4092/6

**Qualification Title:** Open Awards Level 4 Certificate in the Management of Freight Forwarding Logistics (QCF)

**Date:** 10 October 2014

## **Overview**

The Open Awards Level 4 Certificate in the Management of Freight Forwarding Logistics is a QCF qualification which was designed and developed in collaboration with Freight Forwarding industry experts. The qualification will prepare you to enter or progress in the Freight Forwarding sector as a;

- Supply Chain Manager
- International Trade Logistics Manager
- Branch Manager
- Regional Manager

The qualification provides skills and knowledge related to Freight Forwarding at management level and is aimed at developing skills to ensure the smooth running of Freight Forwarding operations, building relationships with team members, colleagues and customers, and the understanding of the importance of good leadership qualities.

The qualification forms part of a suite of qualifications which provides a quality assured and regulated training programme. Prior to the development of the qualifications the industry lacked the opportunity for employees of the Freight Forwarding industry to progress within learning and to formally demonstrate the ability to progress within employment. There are currently no other Freight Forwarding qualifications on the QCF.

The qualification is suitable for you if you are aged 16 + and have been working in the Freight Forwarding industry at a leadership/management level or if you are interested in learning more about Freight Forwarding with a view to developing a career as a manager within the industry.

You are not required to provide specific evidence of prior achievement but it is likely that you will need to be able to demonstrate your ability to study at this level and your current leadership/supervisory/management experience.

The size of the qualification is defined by credits, to achieve the qualification you will be required to achieve 29 credits and to commit to approximately 290 hours of learning. The size offers you the flexibility to study to suit your personal circumstances, for example, it may be that you currently have responsibilities that do not allow you to take a larger qualification which will require a greater commitment of learning hours or you may wish to study over an intense or alternatively a prolonged length of time. It may be possible for your achievement to count towards the larger Open Awards Level 4 Diploma in the Management of Freight Forwarding Logistics (QCF )should you wish to consider this at a later date.

The qualification offers you the opportunity to select vocational sector units combined with one mandatory unit.

Units available are as follows:

**Mandatory unit:** Managing Freight Forwarding Her Majesty's Revenue and Customs - HMRC Responsibilities and Documentation

**Sector specific units:**

International Freight Management for Freight Forwarding

Understand the Importance of Compliance with Legal, Regulatory, Ethical and Social Requirements in Freight Forwarding Operations

Develop an Understanding of the Freight Forwarding Market and Customers

International Freight Forwarding Disciplines

Leadership in Freight Forwarding Operations

Manage a Freight Forwarding Budget

Responsibility for Health and Safety Within a Freight Forwarding Office

Support Team Members to Review their Effectiveness in Freight Forwarding Operations

The Role of Freight Forwarder Within Importing and Exporting to Meet Customer Requirements

Understanding Global Logistics for the Freight Forwarder

International and European Trade History since 1940 and Free Trade Agreements from 1990

Manage Business Process in Freight Forwarding

Understand Different Aspects of Risk and Security when Importing or Exporting Cargo

[http://register.ofqual.gov.uk/Unit/Details/D\\_506\\_5750](http://register.ofqual.gov.uk/Unit/Details/D_506_5750)

[http://register.ofqual.gov.uk/Unit/Details/R\\_506\\_5809](http://register.ofqual.gov.uk/Unit/Details/R_506_5809)

[http://register.ofqual.gov.uk/Unit/Details/D\\_506\\_5764](http://register.ofqual.gov.uk/Unit/Details/D_506_5764)

The suite of qualifications makes a clear distinction between Level 1, Level 2, Level 3 and Level 4:

- Level 1 provides you with an introduction to the Freight Forwarding industry and the basic but essential knowledge required to put good practices into action.
- Level 2 is for you if you have been working within the Freight Forwarding sector of logistics for around 12 to 24 months or if you are interested in learning more about Freight Forwarding

with a view to developing a career in the industry. You will develop a more detailed understanding of the Freight Forwarding industry in order to support day to day operations

- Level 3 is for you if you have been working as a team leader or supervisor. You will develop the skills and knowledge required to become a junior manager and an in depth knowledge of the tasks undertaken by a freight forwarder to make sure their part in the supply chain runs as smoothly as possible.
- Level 4 is for you if you wish to further develop your management skills and knowledge to ensure the smooth running of Freight Forwarding operations, relationships with team members, colleagues and customers, and to understand the importance of good leadership qualities.

### **What could this qualification lead to?:**

The qualification provides you with opportunities to both realise your potential to progress to further learning including Apprenticeships but also employment, particularly within Freight Forwarding but also the wider Logistics industry.

You may progress from the Open Awards Level 4 Certificate in the Management of Freight Forwarding Logistics (QCF) to other qualifications:

Progression qualifications include:

- Level 5 Diploma in Supply Chain Management
  - Level 5 Award in Supply Chain and Inventory Management
  - Level 5 Award in Freight Transport
  - Level 5 Professional Diploma in Logistics and Transport
  - Level 6 Advanced Diploma in Logistics and Transport
  - Level 6 Certificate in Managing the Supply Chain
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- Open Awards Level 4 Diploma in the Management of Freight Forwarding Logistics (QCF)

Higher Apprenticeships (Level 5) in:

- Express Logistics
- Supply Chain Management
- Management

### **Who supports this qualification?:**

The qualification is supported by:

- British International Freight Association (BIFA)
- Skills For Logistics, sector skills council for the logistics industry.
- Freight Forwarding employers

The British Freight Association, Skills for Logistics and Freight Forwarding employers are in agreement that the Open Awards Level 4 Certificate in the Management of Freight Forwarding Logistics (QCF) together with the other qualifications within the suite, offer a solution to the previous lack of formal recognition of achievement for Freight Forwarders and fully support the qualifications.

Please see letters of support linked to the funding application form.