

Creating a Diploma

(Secure Portal Guidance)



Guidance and the Diploma Creator Tool

Prior to creating a new Access to HE Diploma diploma, you must review the [Access to HE: Creating your Diploma Specification using the Open Awards Regional Programme and Rules of Combination](#) guidance document.

The Diploma Creator Tool is located on the Documents page of the [Secure Portal](#). The completed form should be submitted via the Document Submission section of the same page. For more information about download and upload of documents using the Secure Portal, see the guidance document, [Using Documents on the Portal](#).

Click here to return to the [Secure Portal Guidance Menu](#).